

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held in the Memorial Hall on Thursday 20th March 2025 7.30pm

Present Cllr Sue Wood (Chair)
Cllr John Cooper
Cllr Nigel Reid
Cllr Jon Walthoe

Apologies Cllr John Little (Vice-Chairman)
Cllr Sam Culhane
Cllr David Brown
Cllr Mark Himbury
Cllr Jan Warwick

In Attendance Becky Pickles (Clerk), Cllr Horrill WCC

24/25 – 96 **Apologies:** To receive apologies and approve reasons for absence
Apologies noted as above

24/25 - 97 **To receive Declarations of Pecuniary Interest (DPI's) and other significant interests (OSI's) from members concerning specific items on the agenda**
Cllr Cooper declared a significant interest in item 24/25 - 107

24/25 - 98 **Minutes of Meeting of 20th February 2025**

- **To approve and sign the minutes**
The minutes had previously been circulated – all agree signed
- **To deal with any matters arising not on the agenda**
There were no matters arising.

24/25 - 99 **Public Participation**
No members of the public

24/25 – 100 **County and City Councillor Reports**
The County and City Councillors reports had been previously circulated and there were no questions arising from either report. Points to note:

- Devolution Consultation
- Update on Road Signage, Repairs and Replacement (Cllr Horrill)
- Road sweeping has taken place in the village, they swept the edge of the roads as the City Council is responsible for this and the County Council are responsible for sweeping the middle of the roads. Cllr Horrill has referred this to the County Council and has also asked for the City Council to do the edges again
- Sign at crossroads, bollards and potholes have all reported and Cllr Wood has the reference numbers. They are all on the County Councils list.

Action: Cllr Wood to contact Cllr Warwick for an update regarding signs, bollards and potholes in the village

24/25 – 101 **Portfolio Reports**
The portfolio reports had previously been circulated

- Highways
- Footpaths and Open Spaces
Contacted by SSEN to reduce trees showing signs of Ash dieback. We have inspected the site, agreed for most of the trees recommended to be cut down, and where possible reduced to poles. The go ahead has been given to SSEN to complete the works at the beginning of April at their cost.
The Council agreed to the works being completed.
Signs for dog fouling. – It has been decided that generic signs carry no weight, and work is taking place on designing a personalised Parish Council sign.
- Playground
Cllr Brown has advised that everything is in hand for Saturday's village litter pick, and that he will be managing the setup
- Sparsholt Memorial Hall
The disabled ramp is being dug this Friday. The Memorial Hall AGM is on the 23rd April. A huge thanks to John for streamlining the finance spreadsheet.
- Sparsholt School
- Sparsholt Shop
Apart from noting that the maintenance works on the Well House has now been carried out, and paid for there is nothing else to report in relation to the Shop.
- Communication
Cllr Wood and Cllr Little are having a meeting with Alfred homes about the landscaping issues raised by residents and will report back at next meeting.

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- Security
- Transport

24/25 - 102 Annual General Meeting
See 24/25 - 108

24/25 – 103 Traffic Plan and Road Safety Plans (Cllr Walthoe)
Next steps are to complete the forms regarding the sites that SLR's can be situated as data is required from the village centre to demonstrate the need for 20mph in the village if it is to be introduced. The cost of implementing SLRs and data collection will then be brought to the Parish Council, and we would need gather the support of the residents. The signage project is under way and Village gateways have been agreed.
Action: Clerk to contact Hursley Clerk to ask if Sparsholt Parish would be able to borrow their SLR again.

24/25 – 104 The Government outlined plans to mark the 80th anniversaries of VE and VJ day in May and August of this year
This was discussed and decided, as a Parish Council, we are not in a position to hold an event

24/25 - 105 Village Design Statement
The Village Design Statement requires updating
Action: Cllr Reid agreed to lead on updating the VDS in line with the new Local Plan once agreed. He will ask for support if required.

24/25 – 106 Resilience Plan
Action: Cllr Little to give an update at the Annual Parish Meeting

24/25 – 107 Ownership/responsibility of verges
Ownership of the verges in the village was discussed.

24/25 – 108 Finance Recommendations as set out in the Finance Subcommittee Report Points:

- Finances
 - Accounts update

2024-25 Income and Expenditure Summary - as of 28 Feb 2025							
	23/24 Actual		24/25 Budget		24/25 YTD		
INCOME	Income	% total	Income	% total	Income		
Precept & Grants	£ 21,408	84%	£ 22,609	96%	£ 22,608		
Rental Income - Well House	£ 1,000	4%	£ 1,000	4%	£ 1,000		
Other Income - Parish Council	£ 2,839	11%	£ -	0%	£ 28,238		
Other Income - Parish Council held funds (Ham Green, Defib)	£ 375	1%	£ -	0%	£ 434		
TOTAL INCOME	£ 25,622	100%	£ 23,609	100%	£ 52,280		
EXPENDITURE	Expend	% total	Expend	% total	Expend		
Upkeep Parish Grounds/Property	£ 6,432	27%	£ 7,350	31%	£ 6,287		
Staff Costs	£ 9,208	39%	£ 9,400	40%	£ 9,606		
Administration	£ 2,989	13%	£ 2,686	11%	£ 2,080		
Training & Subscriptions	£ 956	4%	£ 764	3%	£ 794		
Other Expenditure - Parish Council	£ 1,666	7%	£ 3,400	14%	£ 2,141		
Other Expenditure - Parish Council held funds (Ham Green, Defib)	£ 2,616	11%	£ -	0%	£ 373		
Misc	£ -	0%	£ -	0%	£ -		
EXPENDITURE	£ 23,867	100%	£ 23,600	100%	£ 21,280		
INCOME MINUS EXPENDITURE (GROSS)	£ 1,755		£ 9		£ 31,000		
Drawn from RESERVES	£ 2,572				£ 373		
Added to RESERVES	£ (2,714)				£ (18,875)		
REMAINING to Spend or Move to or (Draw from) RESERVES	£ 1,613				£ 12,497		

The Council noted the year-to-date summary
Councillors approved payments PV60 to PV64

- Clerk's Salary review
The Council noted the increase in the Clerk's pay scale point
- Bank Charges
The council noted the reduction in interest rates
- Preparation for Year End
- Finance Subcommittee
Councillors approved for Cllr Sam Culhane to become a member of the Finance Subcommittee and become an authorised signatory
- Campaign to Protect Rural England membership
The Council agreed to continue the CPRE subscription
- Core Cleaning Services
The Council noted that some signage may require cleaning pending the outcome of the review of the signage
- SLCC Membership – Update
Councillors reconfirmed approval to pay for the Clerk to become a member of SLCC
- Arnold Baker on Local Council Administration Book

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Update awaited from Crawley Parish Council meeting

- g) Governance & Policies - Annual review of Ham Green Common Association Constitution
- h) Agenda for Annual Parish Meeting 16th April 2025

The Council approved the agenda for the Annual Parish Meeting

Action: Clerk to display Annual Parish Meeting agenda asap and contact Cllrs and Village Organisations.

24/25 – 109

Planning (see below)

- To review and comment on planning applications
- To note any enforcement matters –
The Council noted the enforcement matters
- To consider and where possible comment on applications received after publication of Notice –
Hunters Lodge, Locks Lane – Eucalyptus fell
Sparsholt Parish Council has no comment and leaves the decision to the Winchester City Tree Officer
Downs Cottage, Woodman Lane – T1&T2 Ash – Remove at ground level
Sparsholt Parish Council has no comment and leaves the decision to the Winchester City Tree Officer

27/02/25	25/00426/SCREEN	Land at Harestock Corner Salters Lane	Formal screening request as to whether the proposed residential development at Land West of Salters Lane, Winchester (see site location in figure 1) constitutes an environmental impact assessment (EIA) development as defined by the Town and Country Planning (Environmental Impact Assessment) Regulations 2017 (as amended; hereafter the EIA Regulations).	Pending Consideration
25/02/25	25/00381/TPO	The Lodge Home Lane Sparsholt SO21 2NN	T1- Lime - remove 2x lowest limbs. T2 - Sycamore - raise crown up to 4.5m, reduce remaining lateral growth back from building and to suitable growth points by up to 2m to give clearance. T3 - Horse chestnut - raise crown up to 4.5m. T4 -Sycamore - raise crown up to 4.5m. T5 - Sycamore - raise crown up to 4.5m. T6 - Sycamore - remove lowest limb over garden, remove long lateral limb over garden and reduce remaining lateral growth over garden by up to 1.5m back to suitable growth points. Remove major dead wood. T7 - Sycamore - remove lowest limb over drive and reduce remaining long lateral growth back from drive by up to 1.5m back to suitable growth points. Remove major dead wood. To manage trees size and growth in proximity of property.	Current
Sparsholt Parish Council has no comment and leaves the decision to the Winchester City Tree Officer				
21/02/25	25/00369/HOU	Stable Cottage Dean Lane Sparsholt SO21 2LP	Proposed front and rear extension and internal reconfigurations	Current
Sparsholt Parish Council support this application				

Current Applications

10/02/25	25/00266/TPO	Woodbine House Home Lane Sparsholt SO21 2NN	T1 Cherry tree crown lift to 4m over drive by removal of secondary growth only. To allow better vehicle access	Current Permitted 20 th March
23/01/25	24/02737/OUT	Land West of Lanham Lane Winchester	Outline planning permission for up to 188 houses including Custom and Self Build housing with all matters reserved except for access	Current
21/11/24	24/02684/HCS	Crabwood Sarum Road Winchester Hampshire SO22 5QS	Consultation copy - To change the use of land east of Lanham Lane from agricultural land to a dog walking facility (Sui Generis Use Class) at Crabwood, Sarum Road, Winchester, Hampshire SO22 5QS	Current – Obj raised Plan Com March
25/11/24	24/02554/DIC	Sparsholt Manor Woodman Lane Sparsholt	Discharge of condition 7 (landscaping) of application 23/02097/LIS.	Current - Permitted

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29/11/24	24/02598/HOU	The Woodman Woodman Lane Sparsholt	Two storey and single storey rear extension with internal alterations.	Current Permitted 20 th March
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Recent decisions

29/10/24	24/02348/HOU	Elizabeth Vaine Cottage Church Lane Sparsholt	External alterations - the installation of two mechanical extract ducting through thatch on the front elevation, and a drill hole for cooker extraction.	Permitted
23/01/25	25/00129/TPO	Mayfield House Home Lane Sparsholt	Prune - remove overhanging branch from: T1 Sycamore T2 Scots Pine	Permitted
14/01/25	25/0074/TPC	Woodbine House Home Lane Sparsholt SO21 2NN	T1 - Covered on TPO application 25/00077/TPO T2 - Pear - Raise crown by reducing low branches close to fabric of buildings & adjacent Apple tree (t1), reduce & thin out congested branches to improve form & habit. T3 - Ash - Fell poorly-formed & suppressed tree leaning over public footpath, showing signs of decline associated with infection by Cholera Ash dieback disease. T4 - Oak - Raise crown by removal of low primary branch at 1.4m to improve future form & habit.	No Objection
14/01/205	25/00077/TPO	Woodbine House Home Lane Sparsholt SO21 2NN	T1 – Apple – Reduce crown in stages (over 4 years) to restore crown habit and undertake annual summer and winter pruning as required to rejuvenate/improve fruiting	Permitted
07/01/25	24/02648/HOU and 24/02649/LIS	Sparsholt Manor Woodman Lane Sparsholt	Proposed alterations to the South and West garden terraces, forming part of the grounds designated as Grade II on the list of Registered Parks and Gardens,	Permitted
29/10/24	24/02349/LIS	Elizabeth Vaine Cottage Church Lane Sparsholt	Internal alterations and upgrading together with minor external alterations.	Permitted

Date of next meeting - Wednesday 16th April 2025 at 7.00pm followed by Planning meeting.

Meeting closed: 20:50