

## SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 17 January 2019

### Member:

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Jo Alexander	P
Cllr Sue Annesley	P
Cllr Pete Chadwick	
Cllr John Little	
Cllr Andrew Osmond	P
Cllr Nigel Reid	P

City Councillor Horrill to item 079  
P = present at the meeting

In attendance Jill Judge Clerk

- 18/19 – 071 To receive apologies and approve reasons for absence**  
Apologies were received and accepted from Cllrs Chadwick and Little due to work commitments and holiday respectively. In addition, apologies had been received from County Councillor Warwick
- 18/19 – 072 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**  
None declared.
- 18/19 – 073 Minutes of Meeting of 21 November 2018**
- **To approve and sign the minutes**  
The minutes had previously been circulated and were approved and signed by the Chair.
  - **To deal with any matters arising not on the agenda**  
There were no matters arising.
- 18/19 – 074 Public Participation**  
There was one member of the public present for the complete meeting (ref 18/19 – 075)  
Two members of the public attended part of the meeting re planning application 18/02300/FUL
- 18/19 – 075 Vacancy for a Councillor Update**  
A parishioner with a potential interest in becoming a councillor attended the meeting to observe.
- 18/19 – 076 Matters arising from meeting held on 18 October 2018 which are not on the agenda**  
Cllr Reid had completed a preliminary review of the Village Design Statement with a more comprehensive review to be carried out after publication of the Local Plan 2036.
- 18/19 – 077 County and City Councillor's Reports**  
County Cllr Warwick had sent a report as attached.

### **City Councillor Horrill highlighted the following**

- The disused former Friarsgate Medical Centre and five properties either side of the bus station entrance in the Broadway had been purchased by Winchester City Council.
- The Movement Consultation had been completed and Hampshire County Council, in consultation with Winchester City Council, was aiming to complete the Strategy in March 2019.
- Winchester City Council's Local Plan is approved to 2031. This must be reviewed every five years meaning a new Local Plan to 2036 which allows for changes to the National Planning Framework. To date the Government had not indicated how many extra new houses were to be added. Early indications were that the number would be in the region of 1,000. This needed to be put in the context of the 12,500 homes already planned and a district area of some 250 miles. The Local Plan needed to consider locations for small businesses, student accommodation and take into account infrastructure implications of builds e.g. water supply. In answer to a question Cllr Horrill confirmed that Park and Ride sites would be looked at.
- Planning permission had been granted for the new Sports and Leisure facility at Bar End anticipated to open in approximately two years' time.
- Residents will benefit from reduced waiting times and improved facilities at Winchester City Council's newly refurbished reception area on Colebrook Street.
- The Mayor of Winchester's Community Awards 2018/19 had been launched

Signed.....Date.....

Ref 18/074

Planning application 18/02300/FUL (Change of use of strip of garden on the boundary of 2 Woodman Close to parking) was discussed with the applicants at this point of the meeting and clarification provided re screening etc. The applicants left the meeting.

18/19 – 078

**Affordable Housing**

**Woodman Close – verbal update from Helen Farnham, Project Manager, New Homes Delivery Team Winchester City Council**

The meeting welcomed Helen.

Topographical, ecological, underground and tree surveys had taken place at the proposed site and were being reviewed. A safety audit had been commissioned. It was anticipated that the next public consultation would take place at the end of March/beginning of April with more detailed design drawings from architects T2.

It was important that those with a housing need and recognised local connection registered with Hampshire Home Choice. It was again noted that there if any tenants wished to discuss downsizing and the benefits/incentives available they could contact the housing team on 01962 848400 or visit [www.winchester.gov.uk/downsize](http://www.winchester.gov.uk/downsize) and mention the possibility of a council housing scheme in Sparsholt if they would be interested in this. This would help the Council refine the mix of properties and ensure that local people did not miss out on the opportunity of a home in a scheme at Woodman Close.

Helen was thanked for attending the meeting and the informative background about both the Woodman Close proposal and the mechanisms of affordable housing.

18/19 – 079

**Portfolio Reviews**

**Highways**

A report had been circulated ahead of the meeting

**Footpaths**

A report had been circulated ahead of the meeting.

**Playground**

Nothing specific to report.

**Sparsholt Memorial Hall**

Cllr Annesley reported that signage was on its way and grant forms had been completed. There had been several attempted break ins. The rental agreement with Hampshire County Council for the school's use of the Hall was nearing the end of its term with renewal negotiations nearing completion.

**Sparsholt School**

Cllr Wood had met with the Chair of School Governors and clarified details of parish council representation at governor meetings/part thereof. The Chair of Governors would now report back to governors and appropriate arrangements be agreed.

**Sparsholt Shop**

Nothing specific to report

**Communication**

No report

**Security and Transport**

Nothing specific to report

18/19 – 080

**To receive an update from the Anaerobic Digester Working Group**

No specific update.

18/19 – 081

**Parish Plan – update and next actions**

As noted in the Highways report following the meeting with Cllr Warwick to discuss traffic and road safety concerns a village walk around with both the County and City Councillor and representatives from Highways had been arranged.

18/19 – 082

**Planning**

**Current Applications**

**New Applications**

Date Received	Number	Location	Details	Closing date for comments
02/10/2018  Validated 10/01/2019	18/02300/FUL	2 Woodman Close Sparsholt	Change of use of strip of garden on the boundary of 2 Woodman Close to parking	31/01/2019
It was agreed that the clerk would submit a comment supporting this application				

Signed.....Date.....

**Awaiting decision**

21/11/2018	18/02688/HOU	Locks Lane House Locks Lane	Alteration to roof on single-storey rear element of dwelling; other minor external alterations	
Following publication of the agenda this application had been permitted				
19/11/2018	18/02663/FUL	Woodlands Barn Hamgreen Lane	Formation of a tennis court together with the erection of fencing on an existing menage and associated change of use of land from private equestrian use to ancillary/incidental leisure use related to Woodlands Barn	
19/11/2018	18/02656/HOU	Mountview Church Lane	Proposed insertion of a dormer window to a bathroom to the rear/side elevation of the dwelling	
Following publication of the agenda this application had been permitted				
29/10/2018	18/02523/HOU	Long Cottage Woodman Lane	Proposed Garden Room & Workshop	
Following publication of the agenda this application had been permitted				
24/09/2018	18/02226/FUL	Peonies Moor Court Lane	The proposal: 1. A replacement garage - single story with pitched roof, room and shower room in the loft space. It is linked with a new entrance/utility/toilet area with continued pitched roof of the existing kitchen. To improve access to the garage and the entrance, the driveway slope is reduced, and the garage floor level is lowered. (garage and link were included in previous application) 2. A replacement conservatory - same area but flat roof replacement. 3. Living room extension to the same line as the replaced conservatory, with sliding doors to connect to south-facing garden. 4. Windows enlargement to bedroom 1 (ground floor) - keep same width but full height to improve natural light. New cladding around the windows and formal entrance - to connect to the rest of alterations/extensions.	

**Recent decisions**

18/11/2018	18/02669/TPC	Locks Lane House	1. Remove one ash tree. 2. Remove two purple plum trees	No objection
08/11/2018	18/02589/TPC	Upcott Cottage Church Lane	T1. Walnut. Reduce lower lateral limbs by a maximum of 2m	No objection

Signed.....Date.....

24/10/2018	18/02230/FUL	2 Winsley Cottage	Demolition of part of existing single storey semi-detached dwelling and construction of new 5-bedroom two storey dwelling in garden. Retained portion of existing dwelling to be self-contained annex ancillary to use of new building.  <b>Note – this application relates to the parish of Crawley but is adjacent to the parish of Sparsholt</b>	Application withdrawn
23/10/2018	18/02481/TPC	Woodrows Church Lane	Beech (T1) Fell. Further to a professional tree condition report the following has been found. Presence of a fungal fruiting body between root buttresses near ground level. The fungus appears to be of Ganoderma sp, a fungus implicated in basal decay. The tree has a slight lean. The presence of a fungal fruiting body appearing to be of Ganoderma species suggests a degree of internal decay at the base of the trunk. Such decay usually affects the heartwood and not the living and main conductive tissue in the trunk.	That no objection be raised
09/10/2018	18/02351/TPC	3 Church Farm Cottages	Fell One Ash Tree	Application permitted
17/09/2018	18/01896/REM	Crabwood Lodge Sarum Road	Application for approval of reserved matters with regards to outline application 17/00728/OUT	Approved by planning committee
17/09/2018	18/01881/FUL, 18/01882/LIS	Lainston House Hotel Stockbridge Road	Extension of hotel	Application permitted

**To note any enforcement matters**

Enforcement matters were noted.

18/19 – 083

**Finance**

**Current Financial Position**

Details had been circulated and payments PV32 to PV44 approved

PV32	Ham Green	Transfer clearance scrub	200.00
PV33	WCC	Annual Rent Playground	85.00
PV34	Jill Judge	Salary - November	559.10
PV35	HMRC	PAYE - November	7.20
PV36	Kimball Smith	Payroll - Mar 2016 to Nov 2018	391.50
PV37	HCC	Newsletter - November	17.40
PV38	Terry Dunn	Ham Green Sundries	39.62
PV39	Terry Dunn	Ham Green Sundries	10.01
PV40	Malcolm Hewson	Ham Green First Aid Kits	80.02
PV41	Sparsholt Memorial Hall	Annual Room Rental	280.50
PV42	Clive Felstead	Ham Green - File, Blade, Holder	55.97
PV43	Jill Judge	Salary - December	559.30
PV44	HMRC	PAYE - December	7.00

2292.62

**Budget Update**

Signed.....Date.....

Summary budget details had been circulated showing income and expenditure to date against budget (attached).

**To consider a request from the Citizens Advice Bureau for a donation of £100**

Councillors agreed to decline this request.

**Report from Finance Group**

The Finance Group had met on 10 January – report attached

**Current year projects**

**a. Replacement Noticeboard Proposal**

Quotes had been obtained from Greenbarnes, a national supplier of noticeboards, with cost ranging from £380.01 for a man-made timber wall mounted board to display 4 x A4 notices to £1273.92 for man-made timber post mounted to display 8 x A4 notices with glass panels (all with self-healing pinboard and Sparsholt Parish Council header). A carpenter had been contacted to look at both refurbishment and replacement options.

A further update would be provided at February's meeting.

**b. Well House Maintenance**

Verbal quotes had been obtained for both remedial works to tile hanging and external decoration. A further quote was being sought for external decoration. Early indications were that works would cost no more than £1000 but further detail would be provided at the February meeting.

The clerk was to check if there were any safety rules relating to benches within bus shelters obtaining quotes both from a carpenter and bus shelter supplier(s).

**Budget 2019/20**

The Finance Group recommended that the precept be raised by 1% for the 2019/20 year to £18294. This was agreed by all.

The footpath maintenance contract (ref portfolio holder report) was discussed and agreed incorporating clearer specification of works and reporting thereof.

18/19-070

**Meetings**

- **Date of next Meeting**

The next meeting would take place on 21 February

Signed.....Date.....