

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 15 November 2018

Member:

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Jo Alexander	P
Cllr Sue Annesley	
Cllr Pete Chadwick	
Cllr John Little	
Cllr Andrew Osmond	P
Cllr Nigel Reid	P
County Cllr Warwick	To item 061

P = present at the meeting

In attendance Jill Judge Clerk

- 18/19 – 056 To receive apologies and approve reasons for absence**
Apologies were received and accepted from Cllrs Annesley, Chadwick and Little due to prior engagements. In addition, apologies had been received from City Councillor Horrill.
- 18/19 – 057 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
None declared.
- 18/19 – 058 Minutes of Meeting of 18 October 2018**
- **To approve and sign the minutes**
The minutes had previously been circulated and were approved and signed by the Chair.
 - **To deal with any matters arising not on the agenda**
There were no matters arising.
- 18/19 – 059 Public Participation**
There was one member of the public present (ref 18/19 – 062)
- 18/19 – 060 County and City Councillor's Reports**
Cllr Horrill had sent a report (circulated after the meeting).
In addition, Cllr Warwick highlighted City activities as follows:
- A meeting of the Council's Cabinet (Local Plan) Committee would be held on 3 December with papers available from 23 November. These would include publication of the Strategic Housing and Economic Land Availability Assessment 2018 listing all those sites submitted to the Council for consideration through its Local Plan 2036. It was important to be aware these sites were simply listed, and it would be for the Local Plan 2036 process to determine which sites were required to be considered further once the 'need' for housing and economic growth had been determined.
 - Details of the Autumn Leaf Clearance programme were available on the WCC website
 - Planning had been recommended for approval for the new Sports and Leisure facility
 - WCC had responded to the Southampton Airport Masterplan "This proposed development is welcomed from an economic perspective, but the council would like to see additional details about the resulting noise impacts from the development and proposed noise mitigation in order to be satisfied that Winchester residents are not adversely affected."
- Cllr Warwick's County report** sent ahead of the meeting highlighted (attached)
- M3 upgrade
 - Movement Strategy for Winchester
 - Winter Salting arrangements
- 18/19 – 061 Affordable Housing**
Woodman Close – to note written update from Winchester City Council
Ecological surveys had taken place and were being considered. The topographical survey was likely to take place in the next few weeks and following this the tree survey.
- It was noted that there if any tenants wished to discuss downsizing and the benefits/incentives available they could contact the housing team on 01962 848400 or visit www.winchester.gov.uk/downsize and mention the possibility of a council housing scheme in Sparsholt if they would be interested in this.

Signed.....Date.....

CPRE Hampshire Rural Affordable Housing Conference – to receive feedback from Cllr S Wood

A well attended and informative conference the CPRE was supporting more affordable housing in the countryside. Many rural workers were based in accommodation related to their jobs which was no longer available on retirement/change in circumstances. Further, relatives of residents who were unable to afford to buy in villages and retired people with no opportunity to downsize to smaller properties were recognised. Exception sites can be used for affordable housing to provide a mix of rental shared ownership, and small market led homes with “in perpetuity” clauses to ensure that they remain affordable. However, exception sites are highly dependent on philanthropic landowners or the availability of such land being provided at well below market price. An example of such sites is to be aired on the BBC Countryfile programme where the site has been names IMBY Close (in my back yard).

18/19 – 062

Vacancy for a Councillor

A parishioner with a potential interest in becoming a councillor attended the meeting to observe.

18/19 - 063

Matters arising from meeting held on 20 September 2018 which are not on the agenda

There were no items arising not on the agenda.

18/19 – 064

Hampshire ALC 71st AGM – to receive feedback from Cllr S Wood and Cllr S Wooles

Cllrs Wood and Wooles had attend this event with presentations from Police and Crime Commissioner, Michael Lane and the Rt. Hon John Denham. An annual review and financial update was also given.

18/19 – 065

Portfolio Reviews

Highways

A meeting with Jan Warwick, County Councillor, had been arranged for Monday 26 November to discuss a range of Highways issues including measures available to deter/prevent HGVs attempting to access the village from Sarum Road and through Dean. Further, some of the suggestions made by the Parish Plan Group would be discussed and signage around Sparsholt reviewed. **Action: Cllr Wooles**

Footpaths

Unfortunately, Cllr Chadwick was unable to attend the meeting. There was some discussion about responsibilities of land owners, HCC and Sparsholt PC (Peter Yeates contract) for clearance of footpaths. The newsletter would remind homeowners (again) of their responsibility to trim hedges and cut back any vegetation overhanging footpaths. **Action: Cllr Chadwick/Clerk**

Playground

The clerk had forwarded details of the annual playground inspection programme organised by Winchester City Council to Cllr Alexander. It was agreed that the parish council would utilise this facility. **Action: Clerk**

Sparsholt Memorial Hall

No report

Sparsholt School

Cllr Wood would follow up with the Chair of School Governors about parish council representation at meetings/part thereof **Action: Chair**

Communication

No report

Security and Transport

Cllr Osmond told the meeting that there was nothing specific to report.

18/19 – 066

To receive an update from the Anaerobic Digester Working Group

A response to the open letter sent to the Governors of Sparsholt College (ref 18/19 – 050) had been received and circulated to all councillors.

18/19 – 067

Parish Plan – update and next actions

As noted in the Highways report a meeting had been arranged with Cllr Warwick to discuss traffic and road safety concerns. Results of this would be reported in January’s newsletter.

18/19 – 068

Planning

Current Applications

Date Valid	Number	Address	Description	Closing date for comments
23/10/2018	18/02481/TPC	Woodrows Church Lane	Beech (T1) Fell. Further to a professional tree condition report the following has been found. Presence of a fungal fruiting body between root buttresses near ground level. The fungus appears to be of Ganoderma sp, a fungus implicated in basal decay. The tree has a slight lean. The presence of a fungal fruiting body appearing to be of Ganoderma species suggests a degree of internal decay at the	

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			base of the trunk. Such decay usually affects the heartwood and not the living and main conductive tissue in the trunk.	
<i>The Parish Council noted this application and had no specific comment</i>				
24/10/2018	18/02230/FUL	2 Winsley Cottage	Demolition of part of existing single storey semi-detached dwelling and construction of new 5-bedroom two storey dwelling in garden. Retained portion of existing dwelling to be self-contained annex ancillary to use of new building. Note – this application relates to the parish of Crawley but is adjacent to the parish of Sparsholt	
<p><i>It was agreed to OBJECT to this application with the following comment:</i></p> <p><i>Sparsholt Parish Council at its meeting on Thursday 15th November decided to formally object to this application. Although outside of our Parish it clearly affects a number of our residents who live in the same road and it was felt that it's approval would set a precedent for other properties in that area, including those in our Parish.</i></p> <p><i>In the local plan it is identified as Countryside and policy CE 23 in particular applies. The proposed development is of a totally different character and scale to the existing dwelling and therefore fails to conform with policy CE23.</i></p> <p><i>The proposed development is 3 stories high despite the planning statement saying it is a two- storey building. It is also much closer to the road than the existing building. It is of a considerable visual intrusion for the road scene and increases the likelihood of overlooking other nearby properties, especially given the large window on the third floor.</i></p> <p><i>Further, as the proposal leaves part of the existing building as a separate annex, it could more accurately considered to be an additional house in the countryside in contravention of policy MTRA 4.</i></p> <p><i>For these reasons this application should be refused.</i></p>				

Awaiting decision

24/09/2018	18/02226/FUL	Peonies Moor Court Lane	<p>The proposal:</p> <ol style="list-style-type: none"> 1. A replacement garage - single story with pitched roof, room and shower room in the loft space. It is linked with a new entrance/utility/toilet area with continued pitched roof of the existing kitchen. To improve access to the garage and the entrance, the driveway slope is reduced, and the garage floor level is lowered. (garage and link were included in previous application) 2. A replacement conservatory - same area but flat roof replacement. 3. Living room extension to the same line as the replaced conservatory, with sliding doors to connect to south-facing garden. 4. Windows enlargement to bedroom 1 (ground floor) - keep same width but full height to improve natural light. New cladding around the windows and formal entrance - to connect to the rest of alterations/extensions. 	
<p>The Parish Council had objected to this application:</p> <p><i>Whilst in principle Sparsholt Parish Council support the applicant wishing to extend and improve his property we have a number of concerns with this application. It is felt that this application is not in keeping with our Conservation Area Appraisal and The Village Design statement.</i></p> <p><i>Village Design statement DG14 - Extensions should be in sympathy with and visually subservient to the existing building and its neighbours and be compatible with the shape, scale, design and character of the main house.</i></p>				

Signed.....Date.....

We do not consider that the proposed extension over the garage with large Dormer windows both at the front and rear of the building are compatible with the design and character of the main house. The Dormer window at the front in particular would dominate the area in which it is sited and not be visually subservient to the existing building.

Village Design Statement DG16 - Building materials should harmonise with existing buildings with an emphasis on brick, flint, tile and thatch. The overall colour of the building should reflect the rest of the village, with an emphasis on mid to dark red or brown brick and white or cream renders and washes. Nearby properties all reflect DG16 and there are no properties showing such a contemporary design in the village. The metal cladding is more suited to agricultural buildings. The farm building referred to in the applicant's design approach statement is in fact a farm office next to a stabling building (sliding green doors) on Moor Court Farm, 100 metres away and is not a residential building. The other metal cladding buildings cited are Farm Storage sheds which have grey metal walls 500 metres away. The Parish Council do not consider the use of metal cladding particularly at the front of the proposed building is compatible either with the existing building or the village as a whole.

The Parish Council also request that the additional room above the garage has the condition applied that restricts it to use as ancillary to the main house only. This is in line with other property conversions within the village.

The Parish Council therefore, formally object to this application.

09/10/2018	18/02351/TPC	3 Church Farm Cottages	Fell One Ash Tree	
17/09/2018	18/01896/REM	Crabwood Lodge Sarum Road	Application for approval of reserved matters with regards to outline application 17/00728/OUT	To be considered by planning committee (date to be confirmed)
17/09/2018	18/01881/FUL, 18/01882/LIS	Lainston House Hotel Stockbridge Road	Extension of hotel	

Recent decisions

03/04/2018	18/01082/FUL	Arquiva 258811 Crabwood Farm Sarum Road	Erection of an agricultural building for free range egg production and associated feed bins and hardstanding areas Note – this application relates to the parish of Hursley but is adjacent to the parish of Sparsholt	Approved by planning committee
03/05/2018	18/01133/FUL	Bushmoor Farm Westley Lane Sparsholt Hampshire	Erection of a 3 Bedroom, two storey agricultural workers dwelling, car parking and garden area (AMENDED DESCRIPTION)	Approved by planning committee
17/08/2018	18/01971/FUL	Watley Granary Locks Lane	Rretrospective planning application to demolish and reconstruct an outbuilding to from ancillary accommodation	Application permitted

To note any enforcement matters

Nothing to report

18/19 – 069

Finance

Current Financial Position

Details had been circulated and payments PV23 to PV31 approved

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PV23	Jill Judge	Salary - September	559.10
PV24	HRMC	PAYE - September	7.20
PV25	Sue Wood	Reimbursement printing - AD	27.75
PV26	CPRE	Affordable Housing Conference	10.00
PV27	Hampshire County Council	Newsletter printing (Sept)	17.40
PV28	Churches Fire	Extinguisher service at Well House	46.07
PV29	CPRE	Annual Membership	40.00
PV30	Jill Judge	Salary - October	539.48
PV31	HMRC	PAYE - October	7.00

Receipts included the second part of the precept totalling £9065.50 and VAT refund of £132.52(1 Apr to 30 Sept)

Budget Update

Summary budget details had been circulated showing income and expenditure to date against budget (attached).
Ref Finance report below

Report from Finance Group and Budget Planning for 2019/20

The Finance Group met on 7 November (report) attached.

Current year - Quotes were being sought for Well House maintenance (external decoration and any remedial works to tile hanging), the costs of replacement of four of the village noticeboards and the possible installation of a bench at the bus stop opposite the Well House were being investigated. Quotes would be submitted for consideration and approval as appropriate at the January meeting.

Budget 2019/20 - The Finance Group recommended that the precept be raised by 1% for the 2019/20 year. This was agreed in principle with full ratification to be given at the January meeting.

The Finance Group proposed that Jo Alexander be new bank signatory (following Katy Cobbold's departure). This was agreed by all.

18/19-070

Meetings

- **Date of next Meeting**
The next meeting would take place on 17 January
- **Provisional dates for Spring and Autumn Village Clean Ups 2019**
The following dates were provisionally agreed with the clerk to confirm these were convenient for Richard Summerfield
Saturday 30 March
Saturday 26 October

Signed.....Date.....