

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 18 June 2015

Present:

Mrs S Wood (Chairman)
Mrs S Annesley
Mrs K Cobbold
Mr A Osmond
Mr R Summerfield
Mr S Wooles

In Attendance:

Mrs J Judge (Clerk)

1. Apologies

Apologies were received and accepted from Mr I Hay, Mr J Little and Mr N Reid

2. Public Session

Mr Kit Fenny joined the meeting to explain planning application 15/01163/LDP for Woodlands Barn. Following a clearer understanding of “application to establish the lawfulness of the works under Classes A, B and C of Schedule 2 Part 1 of the Town and Country Planning (General Permitted Development) Order 2015 (Certificate of Lawfulness)” councillors supported the application. Details of the application would remain on the main parish notice board until 1 July inviting any further comments from the public before the closing date of 3 July.

Action: Clerk

3. Minutes of Meeting held on 19 May 2015

Minutes of the meeting held on 19 May which had previously been circulated were agreed and duly signed as a true record.

4. Matters arising from meeting held on 16 April 2015 which are not on the agenda

Discussion of newsletter and website advertising was deferred to the July meeting to enable further research and the presence of Cllr Little responsible for communications.

Payment for repair work and painting of playground fencing was approved at an amended price of £650.

A parishioner at the AGM on 16 April had highlighted that historically it had been the intent to grow wild flowers on the two triangles situated at the junction of Home Lane/Church Lane and by the Plough. Councillors noted that the triangles now looked untidy and with tall vegetation could present a traffic hazard. It was agreed that the Chair would consult with the parishioner about trimming the Home Lane/Church Lane triangle and that Cllr Wooles would ask the Plough about potential maintenance of the triangle by the pub.

Action: Chair, SWL

Actions overtaken by unknown source cutting both triangles on the day following the meeting.

5. Confirmation of Parish Clerk

The clerk left the meeting for this item.

The clerk's appointment was confirmed following completion of a three month probationary period.

Proposed by Cllr Wooles and seconded by Cllr Osmond.

6. Quotations for consideration and approval

Well House roofing – three quotes had been obtained and circulated ahead of the meeting. The quotation provided by Mort & Stroud was approved for the replacement of roofing with new machine made clay tiles for the sum of £4850 plus VAT. It was noted that work needed to be completed before 31 October 2015 and the onset of winter. As observed by Mr Mort there was a lack of insulation and a quotation for this would be sought separately together with information about potential grants.

Clerk to notify unsuccessful roofing contractors and confirm Mort & Stroud's appointment. **Action:Clerk**

Notice Boards - a quote, circulated ahead of the meeting, had been obtained for replacement pin board materials for the parish notice boards. The amount of £583.74 including VAT was approved.

Ham Green Path trimming – the conservation group had supply a quote for scrub trimming on the Ham Green Bridleway during 2015. The amount of £200 was approved with payment on completion of the agreed works at the end of September.

7. Developing a Parish Plan

The Chair had invited Michael Hodder and John Cooper, both parishioners who had voiced concerns about traffic issues to join the meeting at this point.

As highlighted in Cllr Wooles highways reports (19 May 2015) three councillors had met with Steve Lincoln, Community Planning Manager, Winchester City Council on 30 April. *“During our meeting we walked along Woodman Lane to illustrate its narrow and sinuous nature and the typical problems relating to the volume and speed of daily traffic through Sparsholt. Steve L suggested that the PC might consider inviting members of the community to prepare a Parish Plan to address the problems of the growing volume of traffic through the village.”*

A Parish Plan could be much broader than a Village Design Statement (Sparsholt Design Statement revised edition published October 2014) or Neighbourhood Plan (not recommended by SPC, minutes Annual Parish Meeting 16 April 2015) covering not just planning issues, but any issues that concerned a community and its vision of development in the future. It was suggested that Mr Hodder and Mr Cooper may wish to be part of a group to investigate this further with Cllr Little acting as Parish Council link and Mr Wood having offered to assist in the drafting of such a document. Both agreed to this proposal.

Action: Chair, SWL to discuss with JL

8. Asset Register review and approval

The updated Asset Register had been circulated in advance of the meeting. With the addition of two salt bins (owned by HCC) and removal of dog bin this was approved. Clerk to send copy to John Murray, internal auditor.

Action: Clerk

9. Planning

Mrs Wood declared an interest in the planning items for Maples. She left the room for these items and took no part in the discussion

a) Current applications

15/01099/FUL, The Maples, Removal of Condition no13 of planning permission 14/02524/FUL (Code for Sustainable Homes level 5 for energy and level 4 for water)

After explanation of the terminology by Cllr Wooles it was agreed to support this application.

15/01191/TPC, The Maples, 1no Maple to fell

Cllr Hay had visited the site and reported to councillors ahead of the meeting that the tree in question was badly diseased and may well affect other specimens if not dealt with rapidly. It was agreed to support this application.

Action: Clerk

15/01184/FUL, Stable Cottage, Proposed single storey front extension with first floor staircase access

Cllr Hay had visited the owners and reported that the proposed build would match the adjoining cottage, giving the building a balanced appearance, and that the property was not overlooked. It was agreed to support this application. . Details of the application would remain on the main parish notice board until 3 July inviting any further comments from the public before the closing date of 7 July.

Action: Clerk

15/01163/LDP, Woodlands Barn – refer Item 2 Public Session

b) Enforcement cases

Formal notification had been received from David Townsend, Principal Planning officer – Team Leader Enforcement, that the Buttercups Fields case had been closed.

With a new team in place it was agreed that the clerk would contact Mr Townsend requesting list of relevant developments that were close to becoming immune. **Action: Clerk**

10. Date of next meeting:

There being no further business the meeting closed at 9.00pm. The next meeting of Sparsholt Parish Council is to be on Thursday 16 July 2015 at 7.30pm in the Mosaic room of the Memorial Hall, Sparsholt.

Signed..... Date.....