

**Minutes of the Meeting held remotely on  
Thursday 19<sup>th</sup> November 2020**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Sue Annesley (From 20/21-59)	P
Cllr Pete Chadwick	
Cllr John Cooper	P
Cllr John Little	P
Cllr Andrew Osmond	P
Cllr Nigel Reid	P
Cllr Sue Wakefield	

P = present at the meeting

In attendance Cllr Warwick, Cllr Horrill, Nicky Breen Clerk, three members of the public – one to discuss their planning application, two who observed the whole meeting but did not participate.

- 20/21 - 054 To receive apologies and approve reasons for absence**  
Apologies were received and accepted from Cllr Wakefield who was feeling unwell.
- 20/21 - 055 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.  
No interests were declared relating to the meeting.
- 20/21 - 056 Minutes of Meeting of 15<sup>th</sup> October 2020 (held remotely)**
- **To approve and sign the minutes**  
The minutes had previously been circulated and were approved and to be signed by the Chair.
  - **To deal with any matters arising not on the agenda**  
There were no matters arising.
- 20/21 - 057 Matters arising from meeting held on 17<sup>th</sup> September 2020 (held remotely) which are not on the agenda**  
There were no matters arising that were not on the agenda.
- 20/21 – 058 County and City Councillor Reports**  
County Cllr Warwick's report had been previously circulated (attached). In addition:
- M. Creed from Hampshire Highways is aware that sections of Westley Lane are in a bad state of repair.
- City Councillor Horrill's report had been previously circulated (attached). In addition:
- Cllr Horrill recommended that people take the opportunity to comment on the Hampshire Hospital NHS Trust plans once this becomes available in January.
  - Cllr Horrill has spoken to the planning officer about the progress of planning application 20/00699/FUL.
- At this stage Cllr Horrill presented her portfolio report for the school (20/21 – 061).  
Cllr Warwick was thanked and left the meeting.
- 20/21 - 059 Public Participation**  
This was moved down the agenda at the Chair's request. One member of the public outlined their planning application which has been submitted to WCC. They were thanked and left the meeting.
- 20/21 – 060 Affordable Housing Update/Parking Consultation**  
This was moved up the agenda in order that it could be discussed with Cllr Horrill present.
- The plans on display in the bus stop had not shown the requested change to the location of the footpath (20/21 048. Option 1 and Option 3 should both be redrawn with the realigned footpath as it is shown on Option 2). The Chair had contacted WCC and awaits a response.
  - The consultation period ends on 20 November.
  - Prior to the meeting Cllr Chadwick had informed the Chair that some Woodman Close residents were concerned that the Bostock Close development would result in an increase in the number of cars wishing to park in Woodman Close.
- 20/21 – 061 Portfolio Reports**  
Please see attached report circulated ahead of the meeting. In addition:
- **Highways**  
The SLR is due to be installed shortly. It will be in position for two weeks before being moved to another parish.
  - **Footpaths and open Spaces and Climate Change**  
Following the portfolio report the footpath near Lainston House has now been cleared.  
There is still outstanding work to be completed by the contractor, eg. the repairs to the steps from the footpath to Church Lane.
  - **Playground**
  - **Sparsholt Memorial Hall**

- **Sparsholt School**  
All aspects of the school revolve around keeping the children safe. The Head is managing the changing situation well with the limited resources associated with a small school. Children have been asked not to climb on the silver birch tree in Woodman Close. Cllr Horrill has not yet approached the school about the Greening Campaign because of the current school workload.
- **Sparsholt Shop – Shop Lease**  
This was discussed as part of the finance committee report, see 20/21 064a.
- **Communication including Newsletter**  
The Chair and Councillors commented on how good the newsletter is. This is emailed to parishioners with a handful of hard copies being available in the shop.
- **Police/Neighbourhood Watch Liaison**
- **Transport**

20/21 – 062

**To Consider a Green Belt Submission to WCC**

It was agreed that we should align ourselves with other parish councils in supporting the Green Belt for Winchester and South Hampshire campaign. Cllr Boucher from Crawley Parish Council had approached the Chair suggesting that the parishes work together. There has been a publicity about a development of 5000 houses between Oliver's Battery and Hursley which will impact Sparsholt traffic. The planning group will meet to discuss further action.

**Action: Planning Group**

20/21 – 063

**Planning (see below)**

- To review and comment on planning applications
- To note any enforcement matters – no updates received.

**New Applications**

Date Received	Number	Location	Details	Status
10/10/2020	20/02221/PNHOU	28 Woodman Close Sparsholt	Single storey extension into back garden replacing and extending existing brick shed (6.0m depth, 3.5m maximum height, 2.4m eaves height)	Current Comments 23 Nov
<i>Sparsholt Parish Council supports this application</i>				

**Current Applications**

Date Received	Number	Location	Details	Status
23/06/2020	20/01275/FUL	Junction Of Woodmans Lane And Church Farm Lane Woodman Lane	Erection of single dwelling house, with associated access, landscaping and parking	Current
23/06/2020	20/01274/FUL	Church Farm Woodman Lane Sparsholt	Demolition of existing buildings and the erection of seven dwelling houses consisting of three 4-bedroom dwelling, one 3-bedroom dwelling and three 2-bedroom dwellings with associated access, garages, parking and landscaping.	Current
03/07/2020	20/01376/FUL	Unit 3 Balldown Business Centre, Stockbridge Road Sparsholt	We are wanting to change the building use category from B2 to Sui Generis to open a dog grooming and daycare centre.	Current
<i>Since publication of the agenda this application has been permitted</i>				
31/03/2020	20/00699/FUL	The Dutch Barn Stockbridge Road Crawley	Proposal: Erection of a farm managers dwelling, including garden, landscaping and parking.	Current
14/01/2020	20/00084/HOU	The Lodge Home Lane Sparsholt	1. Construction of a replacement garage (Amended) 2. Construction of a single storey side & rear extension (Amended) 3. Internal reconfiguration	Current

**Recent Decisions**

Date Received	Number	Location	Details	Status
16/04/2020	20/00771/FUL	Mountview Church Lane Sparsholt	Change of use of existing highway verge to ancillary amenity land for Mountview, Church Lane, Sparsholt	Refused
04/09/2020	20/01907/HOU	The Birches Westview Road	Single storey rear extension and replacement of front bay	Permitted

01/09/2020	20/01872/HOU	Peonies Moor Court Lane Sparsholt SO21 2NQ	Replacement of existing septic tank in rear garden with new package treatment plant in front garden.	Permitted
28/09/2020	20/02100/TPC	Meadow Bank Woodman Lane	T1 - Ash - Cut back branches overhanging neighbouring house to give 2m clearance from building	Permitted
24/09/2020	20/02075/TPC	Wood Cottage Church Lane Sparsholt Winchester Hampshire SO21 2NJ	T1 (Large conifer) cut down to 3m T2 smaller conifer) - Fell and remove to ground level See application for further details.	Permitted

20/21 – 064

#### Finance

a. Report of Finance Advisory Committee

The report had been circulated prior to the meeting and the recommendations were approved by Councillors. Since circulation the Clerk had received confirmation from Kirton Farm Nurseries that the replanting of trees in Ham Green was a project suitable for their local parish grant.

Shop Lease – Councillors agreed that the shop lease is to be renewed for three years from 1 January 2021 and that the annual rent is to remain at £1000. A new agreement is to be prepared and signed by the Chair and shop representative.

**Action: Chair, Cllr Reid**

b. Current Financial Statement

This had been circulated ahead of the meeting with payments PV 30 to PV 41 approved.

Date	Ref	Payee	Description	Type	Amount
07/09/2020	PV30	C Felstead	Ham Green - Chain Loop	Ham Green	£17.42
01/10/2020	PV32	HCC	HantsPrint - Sept newsletter	General Admin	£25.80
01/10/2020	PV33	Citizens Advice	Grant/Donation	Grant	£150.00
01/10/2020	PV34	Banham Security	CCTV Maintenance	Well House Maintenance	£89.10
01/10/2020	PV35	N Breen	Salary (September)	Clerk's Salary	£471.02
01/10/2020	PV36	HMRC	PAYE (September)	Clerk's Salary	£114.80
28/10/2020	PV32r	HCC	HantsPrint - Sept newsletter - refund	General Admin	-£11.00
30/10/2020	PV37	HALC	Course - J Little	Training	£36.00
30/10/2020	PV38	Churches Fire	Extinguisher service	Well House Maintenance	£59.22
30/10/2020	PV39	The Countryside Ch	Annual Subscription	Countryside Alliance	£40.00
30/10/2020	PV40	HMRC	PAYE (October)	Clerk's Salary	£134.40
30/10/2020	PV41	N Breen	Salary (October)	Clerk's Salary	£550.18
					£1,676.94

c. Budget Update

Following some difficulties in obtaining bank statements, the accounts had now been prepared using the new workbook.

The accounts all reconcile and there were no anomalies to highlight.

It was agreed that, as previously established, the Payments for Approval and the Summary sheets should be presented to Council.

d. Online Banking update

Lloyds is not accepting new business accounts yet. We anticipate most banks are having difficulties in taking on customers. The only realistic alternative to Lloyds was Unity Bank, although this would involve a quarterly fee of £18.

**Action: Clerk to check if Unity Bank are opening new accounts**

e. Annual review and of Ham Green Commons Association Constitution.

The proposed changes to the constitution were accepted by Council. These changes need to be discussed and agreed by the Association.

**Action: Clerk to advise HGCA**

20/21 – 065

#### Governance & Policies

a. Review and approval of Complaints Procedure

The addresses were to be changed to that of the current clerk. No further changes were proposed.

**Action: Clerk**

20/21 – 066

#### WCC parish briefing update

Cllr Wakefield was unable to update the meeting as she was not present. She is to send key points to Councillors by email.

**Action: Cllr Wakefield**

**There being no further business the meeting closed at 08.55pm. Next meeting Thursday 21<sup>st</sup> January 2021.**