

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 17 May 2018

Member:

- Cllr Sue Wood (Chairman) P
 - Cllr Stewart Wooles (Vice Chairman) P
 - Cllr Jo Alexander P
 - Cllr Sue Annesley P
 - Cllr Pete Chadwick P
 - Cllr Katy Cobbold P
 - Cllr John Little P
 - Cllr Andrew Osmond P
 - Cllr Nigel Reid P
- P = present at the meeting

No members of public

18/19 – 001 To Elect Chair and Sign Acceptance of Office
Sue Wood was unanimously elected Chair and would complete Acceptance of Office Form with the Clerk.

18/19 – 002 To receive apologies and approve reasons for absence
Apologies were received and accepted from Cllr Reid, the Clerk and County Councillor Warwick

18/19 – 003 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.
None declared.

18/19 – 004 Minutes of Meeting of 18 April 2018

- To approve and sign the minutes
The minutes had previously been circulated and were approved with the Chair to sign with the Clerk
- To deal with any matters arising not on the agenda
There were no matters arising

18/19 – 005 Public participation
There was no session with no members of the public attending.

18/19 – 006 Matters arising from meeting held on 15 March 2018 which are not on the agenda
There were no matters arising which were not on the agenda.

18/19 – 007 County and City Councillor's Reports

City Councillor Horrill had been returned as leader of the City Council following the recent election and was congratulated by all.

Cllr Horrill reported that Winchester City Council had bought the Vaultex Site in Winchester as it plans to extend park and ride in the east of the city. A minimum of 180 parking spaces could be online in the next few years, subject to a successful planning application for the Bar End Road site.

Chesil Lodge had been handed over by the builders with first occupants moving in including a Sparsholt parishioner.

Drew Construction had gone into administration meaning that the Council would be appointing a new builder for the Victoria Court Development which was close to completion.

Littleton resident and Chair of Littleton and Harestock Parish Council, Patrick Cunningham, had been elected as a City Councillor. There had been no changes to the Cabinet. The current Mayor of Winchester, Cllr Frank Pearson, was the City's 819th Mayor.

Major projects continued to progress

18/19 – 008 Election of Vice Chairman and the Finance Sub Committee

Stewart Wooles was unanimously elected as Vice Chairman. The Finance Sub Committee membership remained the same with Stewart Wooles, Chair and other members Sue Wood and John Little.

Signed.....Date.....

18/19 – 009 Councillor Portfolios – Review of portfolio allocation and categories

Councillor Portfolios were allocated as follows:

Jo Alexander	Playground
Sue Annesley	Memorial Hall
Peter Chadwick	Footpaths
Katy Cobbold	School
John Little	Communciations
Andew Osmond	Security/Transport
Nigel Reid	Shop
Stewart Wooles	Highways

The only change was that Cllr Alexander would now look after the playground. The Chair took the opportunity to remind councillors to use their dedicated council email addresses.

It was agreed that new planning subcommittee would be established consisting of Sue Wood, John Little and Nigel Reid. This group would not make planning decisions but make recommendations at Council meetings after reviewing applications.

18/19 – 010 Portfolio Reports

Highways – nothing specific to report
Footpaths - Cllr Chadwick updated on the contract with Peter Yeates, who maintained paths within the parish.
Playground – As noted Cllr Alexander had taken on this portfolio and would also be completing weekly inspections
Sparsholt Memorial Hall – Cllr Annesley was looking at grants that may be helpful to the Hall
Sparsholt School – nothing specific to report
Sparsholt Shop – Cllr Wooles highlighted that a general maintenance check should be made
Communication – The Newsletter was due to be distributed the weekend of 27/28 May and Cllr Little would be away. He asked for a volunteer to complete the task. It was agreed the Clerk would distribute.
Security & Transport – nothing specific to report
Police Liaison – nothing specific to report.

18/19 – 011 To receive an update from the Anaerobic Digester Working Group

It was noted that a Public Meeting with representatives from Ecotricity was to take place immediately after the Parish Council meeting to discuss application 18/00703/FUL Variation of conditions 2, 3 and 11 of 16/01679/FUL; to allow for changes to layout and infrastructure to form anaerobic digester plant and to layout, design and appearance of education building.

18/19 – 012 Finance

This item was deferred to the June meeting as the Clerk was unable to attend the meeting, at short notice, due to illness. It was, however, agreed that the Chair of the Finance Group would check the insurance renewal with the Clerk to enable payment.

- Review of asset register
- Review and approve Insurance renewal
- Review of Sparsholt Parish Council Accounts 2017/18
- Report of the Internal Auditor
- Appointment of Internal Auditor for 2018/19
- Approval of annual governance statement 2017/2018
- Approval of accounting statements 2017/18
- Current Financial Statement
- Budget Update
- Report of Finance Committee

18/19 – 013 Planning

Current applications

Date Valid	Number	Address	Description	Closing date for comments
04/05/2018	18/00832/FUL	Garston House, Annexe At Westley Lane Sparsholt SO21 2ND	Change of use of detached annexe building to holiday let accommodation	18 May 2018
<i>The Parish Council agreed to support this application</i>				

Signed.....Date.....

09/04/2018	18/00703/FUL	Sparsholt College Westley Lane	Variation of conditions 2, 3 and 11 of 16/01679/FUL; to allow for changes to layout and infrastructure to form anaerobic digester plant and to layout, design and appearance of education building.	1 June 2018
<i>The Parish Council planned to object to this application, but it was noted that a public meeting was due to take place with Ecotricity representatives, and that a final decision would be taken after this.</i>				

Awaiting decision

05/07/2017	17/01761/LDC	Greenacre Caravan Park Stockbridge Road	Caravan site	Current
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Recent Decisions

13/03/2018	18/00404/FUL	Woodrows Church Lane	Variation of condition 7 of 97/01728/FUL: To also allow use of first floor of garage building as ancillary living accommodation	Application permitted
15/02/2018	18/00320/HOU	The Post House Woodman Lane	Renovation of existing barn to create additional, ancillary living accommodation and occasional use as a bed and breakfast	Application permitted
12/02/2018	18/00370/HOU	The Woodman Woodman Lane	The reinstatement of a former vehicle entrance and driveway	Application permitted

Signed.....Date.....

Signed.....Date.....