

Bank reconciliation – pro forma

Name of smaller authority: **SPARSHOLT**

County area (local councils and parish meetings only):

Financial year ending 31 March 2018

Prepared by: Jill Judge, Clerk and RFO

Date: 1 May 2018

Balance per bank statements as at 31 March 2018: £

Current Account No 88184137	25276.95	
Reserve Account No 88184153	6020.39	

31297.34

Petty cash float (if applicable) Nil

Less: any un-presented cheques at 31 March 2018

Cheque No 552	44.95	
Cheque No 553	539.48	

584.43

Add: any un-banked cash at 31 March 2018 Nil

Net balances as at 31 March 2018 (Box 8) 30712.91

The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:

CASH BOOK:

Opening Balance 1 April 2017 (Prior year Box 8) 23956.45

Add: Receipts in the year 21097.25

Less: Payments in the year 14340.79

Closing balance per cash book [receipts and payments book] as at 31 March 2018 (must equal net balances above – Box 8) 30712.91

