

Sparsholt Parish

Community Emergency Plan

Helping our community to:

- Prepare for
- Respond to
- Recover from

Emergencies in our area

Last updated: 16/04/2025



Local Resilience Forum
Hampshire & Isle of Wight

1. Introduction

This Community Emergency Plan document provides guidance for Sparsholt Parish residents in the event of a local emergency. It complements the emergency services of Hampshire County Council and Winchester City Council and is based on advice from the Hampshire Local Resilience Forum.

Whilst Hampshire County Council controls major emergencies in the County this plan has been developed to help the residents of Sparsholt Parish cope with:

- less serious emergencies;
- situations where the emergency services are dealing with higher priorities elsewhere or are unable to reach the incident;
- a protracted incident or
- an ongoing situation such as another pandemic.

The purpose of the Community Emergency Plan is to::

- coordinate community support.
- use local knowledge and resources effectively.
- promote local and individual resilience
- maintain safety and communication in the village.

While Parish councils' formal powers may be limited compared to principal authorities, they contribute significantly to support their communities during civil emergencies:

1. **Local Risk Assessments:** Parish councils undertake assessments to identify potential risks and vulnerabilities within their communities
2. **Emergency Planning:** They prepare and maintain emergency plans that outline procedures and resources available during emergencies
3. **Supporting Vulnerable Individuals:** Parish councils often know the elderly, disabled, or isolated individuals in the community who may need extra support in an emergency
4. **Communication:** They ensure effective information flow between the local community, emergency services, and other stakeholders through noticeboards, websites, and social media
5. **Assisting Emergency Services:** By providing information about local geography, infrastructure, and critical resources, parish councils help emergency services respond more effectively
6. **Coordination of Volunteers:** They organize community volunteers for tasks such as flood warden schemes or neighbourhood watch groups
7. **Training and Awareness:** Parish councils facilitate training for local volunteers on first aid, emergency response, and communication during crises
8. **Local Resources:** They catalogue available resources, such as buildings that could serve as shelters, vehicles, or equipment that might be useful in a crisis.

The Parish Council's responsibilities for this Community Emergency Plan are:

- Maintaining and annually reviewing this plan.
- Maintaining the necessary information on the Parish Council Website.
- Maintaining the WhatsApp groups - key means of communicating.
- Facilitating contact between all of the organisations in the parish who may become involved in an emergency.
- Considering and seeking funding/grants for equipment or facilities that would improve the resilience of the Parish.
- Maintain the Community Defibrillator.
- Publishing relevant information updates in the Sparsholt Community Newsletter.
- Monitor small scale emergencies to ensure that appropriate support is provided in response to a reported incident; intervening or escalating where required.
- Managing larger scale emergencies that require significant coordinated activity through the formation of an Parish Emergency Response Team.
- Conducting post-incident reviews and updating this document as appropriate to improve our collective resilience.

| Community Emergency Plan - Key Contacts | | |
|---|------------------|------------------------------------|
| Community name | Sparsholt Parish | |
| Date of last review | 16 April 2025 | |
| Date of next review | March 2026 | |
| Point of contact | Name | John Little |
| | Email | communications@sparsholtparish.org |
| | Phone | 07887540218 |
| Additional points of contact | Name | Nigel Reid |
| | Email | shop@sparsholtparish.org |
| | Phone | 01962 776244 |
| | Name | John Cooper |
| | Email | footpaths@sparsholtparish.org |
| | Phone | 01962 776753 |

IF ANYONE IS IN IMMEDIATE DANGER – CALL THE EMERGENCY SERVICES ON 999

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Sharing this plan with the Local Resilience Forum

This is a template created by the Hampshire and Isle of Wight Local Resilience Forum, to support communities of all shapes and sizes across Hampshire to prepare for emergencies.

Once completed, our plan will be shared with emergency.planningteam@hants.gov.uk. They will use this information while planning for emergencies and may get in touch with our team during an incident to coordinate support for our local area. By sharing this template, we are agreeing that we are happy for the Local Resilience Forum to make contact with the organisations and individuals listed in the plan.

2. Overall Plan

The overall plan is set out in the form of a number of Checklists, a Risk Assessment of our specific situation, Recommended actions, Further Guidance for the Parish Emergency Team and a Contacts list.

Checklists

In advance of any incidents taking place, we can all be better prepared:

Checklist 1: Be Prepared

Checklist 2: Vulnerable People

Checklist 3: Improve your Resilience

Then when an incident occurs we need to:

Checklist 4: Report an Incident

Checklist 5: Respond to an Incident

Risk Assessment

The Parish environment is described in Chapter 3 setting the scene for incidents that could occur.

The type of incidents we might expect are set out in Chapter 4 and Services that provide warnings and updates regarding some types of incident in Chapter 5.

Recommended Actions

Chapter 6 then sets out a set of specific incidents and recommended actions. So while Checklist 4 and 5 set out the general approach Chapter 6 sets out actions specific to the incident.

Further Guidance



Where incidents become more protracted and/or complex the Parish Emergency Response Team will be established and guidance for the team is provided in Chapter 7. Chapter 8 lists the assets in the parish that the Parish Emergency Response Team may find useful/necessary in dealing with an incident.

Emergency Contacts

Finally, Chapter 9 seeks to provide a summary list of relevant contacts you may need in an Emergency.

Checklist 1: Be Prepared

This applies to everyone.

| | | | |
|---|---|--|--------------------------|
| 1 | <p>Join the Parish WhatsApp group The most effective way to communicate in any type of emergency is to use WhatsApp from your mobile phone. The parish WhatsApp group is "Support Group Volunteers".</p> <p>You can join by scanning this QR Code with your phone camera:</p> <p>Or by using this link:</p> <p>https://chat.whatsapp.com/CXZzdMulUv3lv8GAuSsKpx</p> |  <p>Support Group Volunteers WhatsApp group</p>  | <input type="checkbox"/> |
| 2 | <p>Keep up to date information Keep copies of key information that you may need in an emergency – a printed copy of the Emergency Contacts, a note in your diary and/or in your phone contacts. Bear in mind that in some incidents you may not have access to some of these. See sparsholtparish.org/Resilience [Web Page under development] Prepare your own Household Emergency Action Plan. https://documents.hants.gov.uk/emergencyplanning/HouseholdemergencyactionplanHCC.pdf https://documents.hants.gov.uk/emergencyplanning/AreyouEmergencyReady.pdf</p> | | <input type="checkbox"/> |
| 3 | <p>Assess the risks most applicable to your household Consider the guidance in this document and consider what incidents would have the greatest impact on your household and nearby neighbours particularly any who are vulnerable. See Checklist 2.</p> | | <input type="checkbox"/> |
| 4 | <p>Take actions to be more resilient Consider with your neighbours the options suggested in this document that would improve the resilience of your household, neighbours or those vulnerable people in your neighbourhood. Register vulnerable people with the relevant authorities. See Checklist 3.</p> | | <input type="checkbox"/> |
| 5 | <p>Know how and when to report an incident Familiarise yourself with the advice in this document and make notes that you can either remember or find quickly in an emergency. See Checklist 4.,</p> | | <input type="checkbox"/> |
| 6 | <p>Know how and when to offer help during an incident. If you have particular skills or equipment that could generally be of use in an emergency then please inform the Parish Council using any of the Key Contacts listed on page 2 of the document. See Checklist 5.</p> | | <input type="checkbox"/> |
| 7 | <p>Provide feedback. Provide feedback that could improve this document to the Parish Council using any of the Key Contacts listed on page 2 of this document.</p> | | <input type="checkbox"/> |

Checklist 2: Vulnerable People

This applies to everyone and in particular to Local Responders.

| | | |
|---|--|--------------------------|
| 1 | Understand Vulnerabilities Vulnerable people may be those of state pension age; those with a disability; those with young children; those with additional communication, access or safety needs; or those reliant on public transport or taxi services that may become inaccessible. The Priority Services Register website provides a full description of different vulnerabilities the-psr.co.uk/#am-i-eligible | <input type="checkbox"/> |
| 2 | Identifying Vulnerable People The best means of identifying vulnerable people is through family, friends and neighbours. Please take time to discuss with your neighbours who may be vulnerable and what their needs may be in an emergency. | |
| 3 | Registering Vulnerable People with the Parish Council Please check if they would like to be included in the Parish Council's Confidential Register of Vulnerable People maintained in accordance with General Data Protection Regulation (GDPR). | |
| 4 | Registering Vulnerable People with the Priority Services Register Please check if they have been or would like to be registered with the Priority Services Register Website: https://the-psr.co.uk/ "The Priority Services Register (PSR) is free to join. It helps utility companies, including energy suppliers, electricity, gas and water networks to look after customers who have extra communication, access or safety needs. It helps tailor services to support households who need extra help with everyday energy matters like bills, and also in the unlikely event of a power cut, gas or water supply interruption." | |

Vulnerable areas

There are organisations in the Parish where there are vulnerable people, in this case children, these include:

- Sparsholt College
- Sparsholt Day Nursery Westley Lane
- Sparsholt Primary School


Please advise any Others we should include.

Each of these organisations have their own Emergency Plans and can contact the Parish Emergency Response Team if they require support from the community. The Parish Emergency Response Team will communicate any requirements to the community via the Parish WhatsApp group.

Checklist 3: Improve your Resilience

This applies to everyone.

| | | |
|----|---|--------------------------|
| 1 | Know who you can contact if you have no working landline or mobile. | <input type="checkbox"/> |
| 2 | Know where you may be able to stay if you had to evacuate your home. a. In the Parish and in case that's not possible b. Outside of the Parish | <input type="checkbox"/> |
| 3 | Know what you would need to take if evacuated - set up a Grab Bag Create a 'grab bag' with anything you may need if you have to leave your property – such as emergency contact numbers, a phone charger or battery pack, a torch, cash/credit card, medication and important documents (such as insurance policies). | <input type="checkbox"/> |
| 4 | Create an Evacuation Checklist If you prefer not to set up a Grab Bag, at least create a list of essentials you would need to grab should you need to evacuate your home. For instance: <ul style="list-style-type: none"> • your emergency pack • warm clothes and blankets • essential medication and items such as glasses • baby food and nappies • wallet and bank cards • mobile phone and charger • home and car keys • toiletries and sanitary supplies • carrier and collar or lead for your pet(s) <p>Make sure the list will be readily available if you should need it.</p> | <input type="checkbox"/> |
| 5 | Store essential supplies Especially food, bottled water and medication in their homes (enough to last several days). To avoid waste, check use by dates, say quarterly, use items nearing their date and replenish with new purchases. | <input type="checkbox"/> |
| 6 | Buy and maintain Camping stoves and gas cylinders - so you can boil water and/or heat food in an emergency | <input type="checkbox"/> |
| 7 | Know how to turn off your gas, water and oil Know where the taps are and have tools, if needed, readily available. | <input type="checkbox"/> |
| 8 | Know your electricity panel(s) Especially where your main fuse board/consumer panel/distribution board is located and how you tell if there is a loss of power or a fuse blown / circuit breaker trip or a residual current detector/ earth leakage trip. Know how to turn all the power off if required. | <input type="checkbox"/> |
| 9 | Know where you can find the strongest mobile phone signal if you lose your internet/wifi. | <input type="checkbox"/> |
| 10 | Install an Uninterrupted Power Supply Especially to run Internet Broadband Modem/ WiFi Router even if only for a few hours | <input type="checkbox"/> |
| 11 | Buy and maintain Recharging Power Packs and cables Especially so you can keep your mobile phone charged up. Check charge level, maybe monthly, and recharge if necessary. | <input type="checkbox"/> |
| 12 | Buy and maintain a Standby Electricity Generator and fuel supply Especially to run critical equipment – medical devices, fridges and freezers | <input type="checkbox"/> |
| 13 | Buy and maintain Battery Powered Devices Especially Torches, LED lights, Radios. Check charge level, maybe monthly, and recharge if necessary. | <input type="checkbox"/> |
| 14 | Upgrade Alarm Systems to be connected by WiFi with GSM backup Especially as land lines go digital. | <input type="checkbox"/> |
| 15 | Install Smoke Detectors and check/test them periodically. Check that they do not exceed a replace by date. Smoke alarms have a lifespan of 10 years from the date of manufacture and should be replaced after that period, regardless of whether they are battery-operated or hardwired. | <input type="checkbox"/> |
| 16 | Learn First Aid so you can help others in an emergency. Know where the parish defibrillator is located and how to access it in an emergency. | <input type="checkbox"/> |
| 17 | Buy and maintain Rainwater Butts Especially for watering garden/plants | <input type="checkbox"/> |

| | | |
|----|--|--------------------------|
| 18 | Sign up for Severe Weather Alerts from the Met Office metoffice.gov.uk/about-us/news-and-media/media-centre/subscribe-to-email-alerts | <input type="checkbox"/> |
| 19 | Download the PowerTrack App  | <input type="checkbox"/> |
| 20 | Report any problems of tree branches leaning on electricity cables to SSEN https://www.ssen.co.uk/our-services/existing-electricity-supplies/tree-cutting/ | |
| 21 | Report any damage to Telephone equipment or tree branches on telephone cables to Openreach https://www.openreach.com/help-and-support/damage-health-and-safety | |
| 22 | Report Water Leaks https://www.southernwater.co.uk/help-and-support/report-a-leak-in-a-public-place/ | |
| 23 | Report Gas Leaks If you smell gas, call the National Gas Emergency Service immediately on 0800 111 999 or via textphone (minicom) on 0800 371 787. | |

Tip: set recurring reminders in your phone Calendar for relevant repeating actions above.

Further Reading.

- hants.gov.uk/community/emergencyplanning/prepareyourfamily
- <https://www.gov.uk/government/publications/preparing-for-emergencies/preparing-for-emergencies>

Checklist 4: Report an Incident

This Checklist is to be used alongside the Recommended Actions for the specific Incident set out in Chapter 6 and applies to everyone encountering an incident which may in some way affect themselves and/or others.

| | | |
|---|--|--|
| 1 | Identify Nature of Incident Using the Action Sheets in Section 6 of this document examine the full nature of the incident. If it is appropriate to contact the Emergency Services, then always do so immediately. | |
| 2 | Obtain as much information as possible Description of the incident, Time of incident, exact location (using ///What3Words where possible), who may be involved and or affected by the incident, If emergency services have been informed where appropriate, whether any specific support is required from the group. | |
| 3 | Post a message on WhatsApp “Volunteers Support Group” Include as much information as possible to assist responders. If you are unable to do this please call one of the Key Contacts listed on page 2 of this document or any Parish Councillor as listed on the Parish Council Website or the last page of the Sparsholt Community Newsletter. | |
| 4 | Monitor responses & escalate if necessary If there is no appropriate response on the WhatsApp group please call one of the Key Contacts listed on page 2 of this document or any Parish Councillor as listed on the Parish Council Website or the last page of the Sparsholt Community Newsletter. | |
| 5 | Provide feedback. Following the resolution of the incident please provide any feedback that could improve this document to the Parish Council using any of the Key Contacts listed on page 2 of this document. | |

Checklist 5: Respond to an Incident

This Checklist is to be used alongside the Recommended Actions for the specific Incident set out in Chapter 6 and applies to everyone responding to an incident either as someone volunteering to help meet a request, as a Local Responder or as part of the Emergency Response Team.

| | |
|---|--|
| 1 | <p>Volunteers – on receiving a WhatsApp notification</p> <p>Anyone able to provide required assistance and/or further information is encouraged to do so on WhatsApp.</p> <p>Everyone on the WhatsApp group will receive a notification of a reported incident. The incidents will fall into categories as follows:</p> <ul style="list-style-type: none"> • A request for specific help or support that could be responded to by anyone on the group. This might include for example a missing or found pet; an urgent need to collect some medication or shopping for a vulnerable person. Anyone able to respond to the request is encouraged to do so. Please make sure the group is aware of your offer to help. • Notification of a problem that residents need to be aware of with the aim of making others aware of the problem and possibly avoid it. Examples could include slow traffic, a road unexpectedly blocked, significantly reduced water pressure, “rogue traders” cold calling, attempted burglary etc. Anyone able to provide further information regarding the problem is encouraged to do so on WhatsApp. • Notification of an incident that may be indicative of a more widespread problem or developing emergency. Examples could include complete loss of one or more utilities, a road traffic accident with injured people, gridlock in parts of the parish, a fire that may get out of control. |
| 2 | <p>Local Responders</p> <p>Local Responders are encouraged to investigate any impact on their community and report on WhatsApp.</p> <ul style="list-style-type: none"> • find out about vulnerable people affected by this incident Vulnerability is flexible and changes regularly, it also depends on the incident. For example, a healthy person who is recovering from an operation or illness or breaks their leg, may become vulnerable. Similarly, someone on a dialysis machine would be at risk in a power outage. In an incident you should take steps to identify anyone who may need support, that you might not already be aware of or where the incident could trigger a vulnerability such as running out of medication or not able to get to a critical health appointment. • cascade information from the Parish Emergency Response Team by knocking on doors where necessary • assist with any need to evacuate/ return home |
| 3 | <p>Parish Emergency Response Team</p> <p>Parish Councillors (those who are available on WhatsApp at the time) will consider whether an Emergency Response Team is necessary and determine who is available to form the team from all of the organisations in the parish using the Resilience WhatsApp group where necessary.</p> <p><i>Actions to be carried out where appropriate to the incident, its scale and duration:</i></p> <ul style="list-style-type: none"> • Team formed in readiness should the incident be prolonged. • Conduct detailed assessment of the situation - see Chapter 7 Guidance • Report situation to the Local Resilience Forum. • Liaise with the Local Resilience Forum to assess/communicate actions that can/should be taken. • Coordinate with Emergency Services, Utility Suppliers and Local Authority Services. • Organise assistance for people who need to evacuate their homes especially those identified as vulnerable • Organise assistance for people who need to return to their homes especially those identified as vulnerable |

3. Sparsholt Parish Profile/Environment

Population

Sparsholt has a resident population of around 700(?) people living in around about 300 homes spread over a considerable area. In addition, there are x students and staff at Sparsholt College and y pupils and staff at Sparsholt Primary School.

Parish Residential Locations

The Parish Council are identifying Local Responders and Alternatives in case of absence in each of the different locations across the Parish

| Location | Local Responder | Alternative |
|--|-----------------|-------------|
| Woodman Lane (between The Plough and Woodman Close); and Church Farm Lane | John Cooper | |
| Woodman Close, Bostock Close and Stockwell Place | David Brown | |
| Church Lane, Locks Lane (western section), Moor Court Lane and Moor Court Farm | John Little | |
| Home Lane, Locks Lane (eastern section) & Watley Lane | Nigel Reid | |
| Woodman Lane to Ham Green, Ham Green Lane | | |
| Westley Lane and parts of the College | Mark Himbury | |
| Dean Lane | | |
| Woodman Lane (from The Plough to Stockbridge Road) | | |
| Westview Road | | |
| Sarum Road and Lanham Lane | Sam Culhane | |
| Northwood Park | | |
| Rack & Manger Cottages & Kirton Farm | | |

Notes:

- Contact numbers will be held confidentially by the Parish Council.
- You will be advised by your Local Responders how you can contact them in an emergency

If you would like to volunteer to join this list please email communications@sparsholtparish.org with details of your location and contact phone number(s).

Parish Organisations

The following Parish Organisations may be involved in responding to Emergencies and a WhatsApp 'Sparsholt Community Incident Group' is provided for communications between key responders in each.

| Organisation | Key Responder | Alternative |
|------------------------------------|-------------------------------------|-----------------|
| Sparsholt College | James Payne Estates Director | |
| Sparsholt Primary School | Jane Gwilliam - tba | Admin Office |
| Sparsholt Shop and Post Office | Janette Davies - tba | Alastair Barron |
| St Stephens Church | John Wesley/ Church Warden - tba | |
| Sparsholt Cricket Club | Andy Worth - tba | |
| Lainston House | The Duty Manager(?) tba | |
| The Plough Inn | Duty Manager | |
| Woodman Close Playground | David Brown | |
| Sparsholt Memorial Hall | Tonia Truter | Mark Himbury |
| Sparsholt Day Nursery Westley Lane | tba | |
| Kirton Farm Nurseries | tba | |

Note: Contact numbers will be held confidentially by the Parish Council.

If you would like to volunteer to join this list or add your organisation please email communications@sparsholtparish.org with details of you location and mobile phone number.

Routes through the Parish

The main highway through the Parish is the Stockbridge Road although it bypasses most but not all of the residential areas.

The primary route through the village is Woodman Lane running between the Stockbridge Road through Crab Wood to Sarum Lane. Woodman Lane is quite steep in places as the village centre is at a high point (around 125m above sea level). There are two further routes between Stockbridge Road and the village centre: Westley Lane (parts of which are quite steep) – passing the College on to Church Lane and to the east Watley Lane. All of these routes are single carriageways with passing places that can easily be blocked especially when heavy goods vehicles and/or buses meet from opposite directions.

Home Lane runs parallel to the central section of Woodman Lane from The Plough to St Stephen's Church and is used as a diversion if that section of Woodman Lane is closed (eg during the Village Fete).

The primary route through the village is used as a 'rat-run' to access the M3 and A34. All of the routes through the village can quickly become gridlocked if the M3 or A34 are closed or very heavily congested and especially if there is any blockage through Crab Wood.

The routes are in sections lined with trees also making them prone to blockages during severe/stormy weather.

Low Flying Aircraft

The parish is on the flight path for helicopters from nearby RAF stations. Light aircraft, hot-air balloons, and microlights also pass over the village.

Utilities

Electricity is provided to the parish mostly via overhead cables which are prone to damage in severe weather.

Mains Water is provided to the village. Some properties including the College receive their water via an electric pumping station located near The Plough.

Sanitation/Sewerage - mostly individual systems with some communal facilities (dependant on electricity?) with mains sewerage to Woodman Close/Bostock Close/Stockwell Place(?).

Mains Gas is only provided to homes in parts of the centre of the village. Otherwise, most homes rely on oil or tank/bottled gas for heating.

Telephone and Internet services are provided by 'fibre to the box' connecting the village to the exchange but then mostly by overhead cables on telegraph poles to properties. These cables are especially prone to damage in severe weather.

Flooding

The Parish is not at risk from the flooding of rivers that affects a good deal of Hampshire. But several roads are affected by surface water run off and can flood when there is severe or persistent rainfall. Roads affected include: Woodman Lane between Lainston House and Stockbridge Road, Dean Lane, Westley Lane between the College and Stockbridge Road, and Watley Lane.

4. Incidents Covered by this Plan

Incidents and Risk Assessment

Incidents that are more likely to be experienced and have a significant impact on the Parish include:

| Ref | Incident | Likelihood | Impact | Overall |
|-----|----------------------------|-------------|-------------|-------------|
| 1 | Loss of Electricity | High | High | High |
| 2 | Loss of Water | High | High | High |
| 3 | Loss of Telecommunications | High/Medium | High/Medium | High/Medium |
| 4 | Road Closures/Blockages | High | Medium | Medium |
| 5 | Road Traffic Accident | Medium | Medium | Medium |
| 6 | Property Fire | Low | High | Medium |
| 7 | Loss of Gas supply | Low | Medium | Low |
| 8 | Helicopter/Aircraft Crash | Low | Low to High | Low |
| 9 | Other Incidents | | | |
| 10 | Pandemic | | | |

Notes

- *Telecommunications becomes high risk if coupled with other incidents and/or if both landline and mobile networks are affected.*
- *9 Other incidents are unlikely to be Emergencies as such. Coordinated activity could be helpful in stopping something more serious happening.*
- *10 Pandemic incidents are included for completeness*

Recommended actions for these incidents are set out in the tables in Chapter 6.

Incidents will vary considerably in scale and duration. For instance:

| Likely Scale of the incident | Likely Duration of the incident |
|--|--|
| <ul style="list-style-type: none">• Isolated – a single household• Local – a locality within the parish• Parish-wide – many parts of the parish• District-wide – more than one parish | <ul style="list-style-type: none">• Hour – an hour or so• Hours – several hours up to a day• Longer – two days, a week or more |

An incident may at first seem isolated and hopefully of short duration. By individuals each sharing information about an incident at an early stage it may soon become apparent that it is more widespread. Appropriate action may then be taken as soon as possible to minimise the impact and/or shorten the duration.

In general, Initial actions will be taken by many if not all individuals experiencing an incident. As the true nature and extent of the incident develops more coordinated actions, where appropriate, would be taken by one or more Local Responders. In a parish-wide incident, action would be coordinated by the Parish Emergency Response Team formed specifically for the incident. Where the incident extends beyond the parish the Parish Emergency Response Team will work with the Hampshire Local Resilience Forum to determine appropriate actions and cascade information and advice to the parish directly or via Local Responders if telecommunications are out of action.

5. Services providing Alerts and Warnings

Electricity

<https://powertrack.ssen.co.uk/powertrack>

Gas

<https://www.sgn.co.uk/our-gas-works/working-your-street>

Water

<https://www.southernwater.co.uk/works-or-issues-in-my-area/>

Local Social Media

You can also monitor social media to find out about emergencies:

- Hampshire County Council:
 - X: @hantsconnect
 - Facebook: Hampshire County Council
- Hampshire and Isle of Wight Fire and Rescue Service:
 - X: @Hants_fire
 - Facebook: Hampshire and Isle of Wight Fire and Rescue Service
- Hampshire and Isle of Wight Constabulary:
 - X: @hantspolice
 - Facebook - Hampshire & Isle of Wight Constabulary

Adverse Weather - The Met Office

<https://www.metoffice.gov.uk/about-us/news-and-media/media-centre/subscribe-to-email-alerts>

| Alert Level | | Suggested Action (from the Met Office) |
|----------------------|-----------------------|---|
| Extreme heat warning | Yellow Prepare | <ul style="list-style-type: none">- Be prepared and monitor the forecast.- Consider how you would find and establish a 'cool spot' in your community where vulnerable people can cool down – if it was required. |
| | Amber Response | <ul style="list-style-type: none">- Check on vulnerable people who may require extra support – such as older people, or those with additional needs.- Activate the cool spot in your community. |
| | Red Enhanced Response | <ul style="list-style-type: none">- Extreme heat may cause a failure of certain systems leading to power cuts, water supply, gas supplies – familiarise yourself with the 'loss of utility' action card.- Monitor and pass on advice from emergency services.- If you are worried about a vulnerable person ring NHS 111. |
| Snow or Ice warning | Yellow Prepare | <ul style="list-style-type: none">• Be prepared and monitor the forecast.• Check levels in any salt-bins you manage.• Considering how you would find and establish a 'warm spot' in your community where vulnerable people can get warm – if it was required. |
| | Amber Response | <ul style="list-style-type: none">• Continue to monitor salt-bins you manage to ensure they are well stocked.• Distribute salt to areas in your community which are regularly used.• Activate the warm spot in your community.• Contact vulnerable people in your area, to see if they require any support. |
| | Red Enhanced Response | <ul style="list-style-type: none">• Ensure your own safety and only go outside or travel if completely necessary.• Monitor and pass on advice from emergency services.• If you are worried about a vulnerable person ring NHS 111.• Extreme cold can lead to the loss of utilities such as water and electricity – familiarise yourself with the 'loss of utility' action card |

| Alert Level | | Suggested Action (from the Met Office) ...continued |
|-----------------------------|-----------------------|---|
| Wind warning | Yellow Prepare | <ul style="list-style-type: none"> • Be prepared and monitor the forecast. • Consider whether there are any temporary structures in your community that may be damaged by strong winds. |
| | Amber Response | <ul style="list-style-type: none"> • Ensure any temporary structures or loose objects are secured or removed to limit the danger to life and injuries. |
| | Red Enhanced Response | <ul style="list-style-type: none"> • Ensure your own safety and only go outside or travel if completely necessary. • Monitor and pass on advice from emergency services. • If you are worried about a vulnerable person ring NHS 111. • Very Strong winds can lead to the loss of utilities such as water and electricity – familiarise yourself with the 'loss of utility' action card |
| Thunderstorm / Rain warning | Yellow Prepare | <ul style="list-style-type: none"> • Be prepared and monitor the forecast. • If safe to do so, check drains and grills are clear of any blockages such as leaves or rubbish. • Familiarise yourself with the 'Flooding' action card |
| | Amber Response | <ul style="list-style-type: none"> • Prepare a flood kit in case you need to evacuate due to flooding, encourage those in your community to do the same • Contact vulnerable people in your area, to see if they require any support. |
| | Red Enhanced Response | <ul style="list-style-type: none"> • Ensure your own safety and only go outside or travel if completely necessary. • Monitor and pass on advice from emergency services. • If you are worried about a vulnerable person ring NHS 111. • Heavy rain and flooding can lead to the loss of utilities such as water and electricity – familiarise yourself with the 'loss of utility' action card |

If you are aware of other alerting services please email communications@sparsholtparish.org with the details.

6. Incidents and Recommended Actions

Incident 1. Loss of Electricity

Distribution network operator: Scottish & Southern Electricity Network SSEN

Emergency Contact Number: 105

| Action by | Suggested Action |
|---------------------------------------|--|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> • Check your distribution board it may just be a fuse or earth leakage trip • Otherwise report loss to SSEN • Alert on Parish WhatsApp to determine extent and especially if assistance is required • Monitor text updates from SSEN • Avoid opening Fridge and/or Freezer where possible • Take further actions if prolonged duration - see below • Avoid using candles as these can increase the risk of fire. <p>Prolonged for several hours</p> <ul style="list-style-type: none"> • If it is cold outside consider lighting a fire, if possible, and ensure sufficient fuel is readily available if the loss of power continues. • Consider visiting someone nearby who still has power. • If you have a gas or oil stove that works without electricity, consider offering hot water or to heat food for neighbours. • Check your phone battery and recharge using power packs as necessary. • Offer help to others if you can do so. <p>Prolonged for even longer</p> <ul style="list-style-type: none"> • Consider evacuating your property. |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Check if all neighbours are aware of the outage (eg in summer when they may not have been using electricity at the time), especially if it is likely to be out for several hours. So that they can take appropriate action, say before nightfall. • Check for any loss of water pressure where electric pumps may normally be used to maintain pressure • Check for any concerns regarding sewage flow/treatment where electricity may be needed |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Check with SSEN and/or other parishes to determine the extent of the outage and advise the Parish Community. <p>Prolonged for several hours</p> <ul style="list-style-type: none"> • Consider advice to give to Residents affected by the prolonged outage. This advice could include: <ul style="list-style-type: none"> ○ Activating a warm-hub in the Parish or other nearby Parish ○ Advising residents to evacuate their property until the power is restored. |

Incident 2. Loss of Water or Water Polluted

Supplier: Southern Water

Emergency phone number: 0330 303 0368

| Action by | Suggested Action |
|---------------------------------------|--|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> • Report loss to Southern Water • Alert on Parish WhatsApp to determine extent and especially if assistance is required • Monitor text updates from Southern Water • Take further actions if prolonged duration <p>Prolonged for several hours</p> <ul style="list-style-type: none"> • Consider visiting someone nearby who still has water. • If you still have a water supply, consider offering water to neighbours. |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> • check for Vulnerable people who may be affected and may need an emergency supply of bottled water • check if all neighbours are aware of the outage (eg they may not have been using water at the time), especially if it is likely to be out for several hours. So that they can take appropriate action, say before the shops close. |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> • formed in readiness should the outage be prolonged. • report situation to the Local Resilience Forum • check with Southern Water and/or other parishes to determine the extent of the outage and advise the Parish Community. • Emergency Response Team to liaise with the Local Resilience Forum to assess/communicate actions that can/should be taken. <p>Prolonged for several hours</p> <ul style="list-style-type: none"> • Liaise with Southern Water to arrange an alternative supply eg a tanker pumping directly into the main or acting as an emergency supply point <p>Prolonged for even longer</p> <ul style="list-style-type: none"> • consider advice to give to Residents affected by the prolonged. This advice could include: <ul style="list-style-type: none"> ○ Advising residents to collect water from an emergency supply point ○ Advising residents to evacuate their property until the water is restored. |

Incident 3. Loss of Telecommunications

Supplier: Openreach and/or mobile service providers such as O2, Vodaphone, EE etc

Emergency Phone No:

| Action by | Suggested Action |
|--------------------------------|--|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> • Check what services are working/not-working • if Landline/Broadband/WiFi Internet not working use mobile service to raise WhatsApp Alert • if Mobile GSM service/internet not working raise alert on WhatsApp via phone connected by WiFi • If you have no telecommunications whatsoever and are concerned, try to visit your nearest neighbour or Local Responder but only if it is safe to do so to check if you are experiencing an isolated problem or if it is one that is shared more widely. <i>This situation would be a highly unlikely incident possibly caused by a catastrophic loss of electricity on a very wide scale most likely as a result of an extremely severe storm.</i> <p>Prolonged for several hours</p> <ul style="list-style-type: none"> • |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Check extent of the problem and any properties where telecommunications may still be working. |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Explore and advise on nearest available alternatives for any emergency needs.eg services are working in Littleton or Hursley etc |

Incident 4. Roads Blocked, Closed or Gridlocked

(other than RTA - see Incident 5)

Responsible Authority: Hampshire Highways / Hampshire Police

Emergency phone number: 999

| Action by | Suggested Action |
|---------------------------------------|---|
| Individuals | Initially <ul style="list-style-type: none">• Assess the nature of the blockage and where possible the precise location• Alert on Parish WhatsApp to determine extent and especially if any vulnerable people are involved or assistance is required or to warn people to avoid the route affected.• Volunteers may offer assistance as appropriate Prolonged for several hours <ul style="list-style-type: none">• |
| Local Responders | Specific to the incident <ul style="list-style-type: none">• Evaluate Traffic and Access Impact locally<ul style="list-style-type: none">○ Alternative Routes: Determine available alternative routes for vehicles and assess suitability for say emergency vehicles○ Traffic Flow: Analyse the impact on local traffic flow and potential congestion on alternative route |
| Parish Emergency Response Team | Specific to the incident <ul style="list-style-type: none">• Investigate options to clear blockage eg:<ul style="list-style-type: none">○ Cutting up trees if they are the cause of the blockage○ Redirecting traffic away from the blockage |

Incident 5. Road Traffic Accident

Responsible Authority: Police, Ambulance, Fire and Hampshire Highways

Emergency phone number: 999

| Action by | Suggested Action |
|--------------------------------|---|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> • Safely Assess the Situation <ul style="list-style-type: none"> ○ Approach with caution—watch for oncoming traffic, fuel spills, or damaged power lines. ○ Do not put yourself in danger. ○ Assess potential injuries, possibility of fire and exact location ○ Assess the severity of the incident, including any hazardous materials, vehicle damage, and potential for further incidents ○ Identify if any routes are blocked and the impact on emergency services • Call Emergency Services - dial 999 and provide: <ul style="list-style-type: none"> ○ Exact location (use a landmark, ///What3Words or postcode). ○ Number of vehicles involved. ○ Any visible injuries or trapped persons. ○ Any hazards (fire, leaking fuel, blocked road, etc.). • Alert on Parish WhatsApp group especially if any vulnerable people are involved or assistance is required or to warn people to avoid the route affected. • Make the Scene Safe If You Can <ul style="list-style-type: none"> ○ Turn on hazard lights if safe to do so. ○ Use warning triangles or ask others to help direct traffic away from the scene. ○ Do not move injured people unless there's an immediate danger (e.g., fire). ○ Ask bystanders to stay back and not crowd the area. ○ Keep people warm and reassured until help arrives. • Give First Aid If Trained <ul style="list-style-type: none"> ○ Check if anyone is unconscious, bleeding, or not breathing. ○ Provide basic first aid only if you're trained and it's safe to do so. • Help Emergency Services When They Arrive <ul style="list-style-type: none"> ○ Share any information you have. ○ Let them take control of the scene. ○ Offer local knowledge (e.g., access points, local facilities). • Report Damage to Local Infrastructure <ul style="list-style-type: none"> ○ If signage, fencing, walls, or utilities are damaged, inform: <ul style="list-style-type: none"> ○ Parish council ○ Highways authority ○ Utility companies (where relevant) |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Check extent of any problems arising from the incident locally |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Explore need for temporary shelter for those involved in the incident |

Incident 6. Property Fire

Responsible Authority: Fire

Emergency phone number: 999

| Action by | Suggested Action |
|---------------------------------------|---|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> Stay Calm and Assess <ul style="list-style-type: none"> If you see or smell smoke or flames, stay calm. Try to locate the source only if safe to do so. Raise the Alarm <ul style="list-style-type: none"> Shout "Fire!" to alert everyone in the house. Ensure everyone begins evacuating immediately. Get Out, Stay Out <ul style="list-style-type: none"> Leave by the nearest safe exit (have 2 escape routes planned for each room if possible). If smoke is present, stay low to the ground. Feel doors with the back of your hand before opening—if hot, don't open. Call 999 <ul style="list-style-type: none"> Once safely outside, call the fire brigade. Give your address clearly and state if anyone is still inside. Do Not Re-enter <ul style="list-style-type: none"> Never go back inside for pets, possessions, or people. Tell firefighters immediately if someone is missing. Meet at the Designated Safe Spot <ul style="list-style-type: none"> Choose a safe place outside (like the end of the driveway or a neighbour's house). Make sure everyone in the household knows where it is. |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> Check extent of the problem or its impact locally. eg smoke, airborne burning debris etc |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> Explore need for temporary accommodation |

Incident 7. Loss of Mains Gas

Responsible Authority:

Emergency phone number: 0800 111 999.

| Action by | Suggested Action |
|---------------------------------------|--|
| Individuals | Initially <ul style="list-style-type: none">• Check Multiple Appliances<ul style="list-style-type: none">○ If it's just one appliance, the issue may be with that appliance.○ If multiple gas appliances are affected, it could be a supply issue.• Check the Gas Meter (if safe)<ul style="list-style-type: none">○ Some digital meters may show pressure readings or fault codes.• Do Not Attempt Repairs<ul style="list-style-type: none">○ Don't tamper with gas equipment or pipework.• Contact a Professional<ul style="list-style-type: none">○ Call your gas supplier or a Gas Safe registered engineer to investigate.○ If you suspect a leak or there's a safety concern, call 0800 111 999. |
| Local Responders | Specific to the incident |
| Parish Emergency Response Team | Specific to the incident <ul style="list-style-type: none">• Consider activating a warm space, or helping by cooking meals for members in your community. |

Incident 8. Helicopter/Aircraft Crash

Responsible Authority: Fire, Ambulance, Police

Emergency phone number: 999

| Action by | Suggested Action |
|---------------------------------------|---|
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> • Ensure Your Own Safety First <ul style="list-style-type: none"> ○ Move to a safe location, away from the crash site. ○ Be aware of fire, fuel leaks, debris, or possible explosions. ○ Do not approach unless you're trained in emergency response. • Call Emergency Services Immediately <ul style="list-style-type: none"> ○ Dial 999 (UK) or your national emergency number. ○ Provide: <ul style="list-style-type: none"> ○ Exact location of the crash. ○ Type of aircraft (if known). ○ Whether there's fire, smoke, or injured persons. ○ Any dangers you can see (power lines down, buildings affected, etc.). • Help Others If Safe to Do So <ul style="list-style-type: none"> ○ Assist with evacuation of nearby buildings if there's immediate risk (fire, collapse, toxic smoke). ○ Provide basic first aid only if you're trained and the area is safe. • Keep Others Away <ul style="list-style-type: none"> ○ Do not allow others to approach the wreckage—there could be toxic fumes or further explosions. ○ Guide people to a safe assembly point away from the crash zone. • Follow Emergency Services Instructions <ul style="list-style-type: none"> ○ Once police, fire, and ambulance arrive, follow their directions exactly. ○ Be ready to provide information, but do not speculate or spread unconfirmed details. • Preserve the Scene (If Safe) <ul style="list-style-type: none"> ○ Don't touch or move any debris unless it's absolutely necessary to save a life. ○ The area may become part of an official air accident investigation. <p>Important Reminders</p> <ul style="list-style-type: none"> • Do not post photos or videos online—respect privacy and investigation needs. • Keep roads clear for emergency vehicles. • Listen to official updates only, not social media rumours. |
| Local Responders | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Evaluate extent of any direct or indirect damage cause before or during the incident locally. eg Debris falling on property etc |
| Parish Emergency Response Team | <p>Specific to the incident</p> <ul style="list-style-type: none"> • Explore setting up a rest centre or coordination point (e.g., church or village hall). • Ensure clear access for all emergency vehicles through the village • Deploy list of medically trained volunteers if required. |

Incident 9. Other Incidents

| | |
|--------------------------------|--|
| For Example: | a) Suspicious/Criminal Activity/Damage, Illegal entry/occupation of land/property, theft, Rogue traders b) Medical Incident, c) No Bus Service, No Rubbish Collection, d) Livestock Escape |
| Action by | Suggested Action |
| Individuals | <p>Initially</p> <ul style="list-style-type: none"> For (a) Do Not Intervene Directly <ul style="list-style-type: none"> Stay at a safe distance - our safety comes first. Do not approach or confront the individuals involved. Observe Carefully and Make Notes. Record key details (without drawing attention to yourself): <ul style="list-style-type: none"> Time and date of the activity. Exact location. Descriptions of People - gender, age, clothing, distinctive features, behaviour (what they're doing, where they're going). Descriptions of Vehicles (make, model, colour, number plate). Type of 'offence' eg Drugs, Fly-tipping, unusual surveillance, trespassing, terrorism, flashing, etc Report to Authorities as appropriate <ul style="list-style-type: none"> (a) Police: If there's an immediate threat (e.g. theft in progress, suspected break-in, dangerous behaviour), call 999. For non-urgent concerns, contact 101 (UK non-emergency police line) or use your local police force's website or online reporting tools. (b) Ambulance/GP Surgery (c) Service Provider (d) Farmer Alert Parish WhatsApp group to either gain assistance and/or help others including the vulnerable to be on their guard and report further instances, secure their property and/or avoid the incident/problem. |
| Parish Emergency Response Team | <ul style="list-style-type: none"> Explore extent of the incident locally |

Incident 10. Pandemic

| Action by | Suggested Action |
|--------------------|--|
| Individuals | <p>Initially</p> <ul style="list-style-type: none">• Follow UK National government guidance:<ul style="list-style-type: none">○ Follow UK national guidance, which will be made available on gov.uk○ Follow local guidance, available on Hampshire County Council's social media pages - on X (@hantsconnect) and Facebook (Hampshire County Council)• Maintain personal hygiene.• Check on known vulnerable people via telephone.• If you cannot check on vulnerable people via phone, consider checking on them in-person while remaining outside their door, keeping a safe distance, and following national guidance.• If you know of vulnerable people who may need assistance getting food or medication, consider ways to support them, while maintaining personal space and following national guidance. |

7 Guidance for Parish Emergency Response Team

Road Traffic Accident and Blocked Roads

Dealing with a **major road traffic accident in a village that blocks priority emergency access routes** involves several critical steps to ensure safety and minimize disruption. Here's a structured approach:

1. Identify Immediate Hazards

- **Accident Scene:** Assess the severity of the accident, including any hazardous materials, vehicle damage, and potential for further incidents
- **Blocked Routes:** Identify which emergency access routes are blocked and the impact on emergency response times

2. Evaluate Traffic and Access Impact

- **Alternative Routes:** Determine available alternative routes for emergency vehicles and assess their suitability
- **Traffic Flow:** Analyse the impact on local traffic flow and potential congestion on alternative routes

3. Assess Vulnerable Populations

- **At-Risk Groups:** Identify vulnerable groups such as the elderly, disabled, and those with medical conditions who may need urgent assistance
- **Evacuation Needs:** Plan for the safe evacuation of these groups if necessary

4. Coordinate with Emergency Services

- **Local Authorities:** Work closely with police, fire services, and medical responders to ensure a coordinated response
- **Communication:** Establish clear communication channels between emergency services and the community

5. Implement Immediate Response Measures

- **Traffic Control:** Deploy traffic control measures such as detours, signage, and barriers to manage traffic flow and ensure safety
- **Emergency Access:** Clear blocked routes as quickly as possible to restore emergency access
- **Public Information:** Inform the public about the situation and provide guidance on alternative routes and safety measures

6. Plan for Long-Term Recovery

- **Infrastructure Repair:** Develop a plan for repairing any damaged infrastructure and restoring normal traffic flow
- **Community Support:** Provide ongoing support for affected residents, including mental health services and financial assistance

7. Monitor and Review

- **Continuous Monitoring:** Keep track of the situation and adjust response strategies as needed
- **Post-Incident Review:** Conduct a thorough review after the incident to identify lessons learned and improve future preparedness

Utilities

Dealing with a **loss of all major utilities (eg due to a storm)** involves several critical steps to ensure the safety and well-being of the residents. Here's a structured approach:

1. Identify Immediate Hazards

- **Safety Risks:** Downed power lines, gas leaks, and flooding.
- **Health Risks:** Contaminated water supplies, lack of sanitation, and exposure to extreme weather

2. Assess the Impact on Utilities

- **Electricity:** Evaluate the extent of power outages and the condition of the electrical infrastructure
- **Water Supply:** Check for damage to any local water supplies and distribution networks
- **Sanitation:** Assess the functionality of sewage systems and the risk of contamination
- **Communication:** Determine the status of telecommunication networks and emergency communication systems

3. Evaluate Vulnerable Populations

- Identify and prioritise support for vulnerable groups such as the elderly, disabled, and those with medical conditions

4. Coordinate with Emergency Services

- **Local Authorities:** Work with local councils and emergency services to coordinate response efforts
- **Volunteers:** Mobilise community volunteers for tasks such as distributing supplies and checking on vulnerable residents

5. Implement Immediate Response Measures

- **Shelters:** Set up emergency shelter with adequate supplies and sanitation facilities
- **Medical Aid:** Ensure access to medical care and emergency services
- **Food and Water:** Distribute safe drinking water and food supplies

6. Plan for Long-Term Recovery

- **Infrastructure Repair:** Develop a plan for repairing and restoring utilities and infrastructure

- **Community Support:** Provide ongoing support and resources to help the community recover and rebuild

7. Monitor and Review

- Continuously monitor the situation and adjust response strategies as needed
- Conduct a post-incident review to identify lessons learned and improve future preparedness

Electricity Power Loss

Dealing with a **major loss of power** involves several critical steps to ensure the safety and well-being of residents. Here's a structured approach:

1. Identify Immediate Hazards

- **Safety Risks:** Assess the risk of accidents due to lack of lighting, malfunctioning electrical equipment, and potential fires from alternative power sources
- **Health Risks:** Evaluate the impact on residents who rely on electrically powered medical devices and the potential for food spoilage

2. Assess the Impact on Utilities and Services

- **Water Supply:** Determine if the water supply is affected, especially if pumps are electrically powered
- **Sanitation:** Check the functionality of sewage systems and the risk of contamination
- **Communication:** Evaluate the status of telecommunication networks and emergency communication systems

3. Evaluate Vulnerable Populations

- **Identify At-Risk Groups:** Focus on the elderly, children, disabled individuals, and those with medical conditions
- **Evacuation Needs:** Plan for the safe evacuation of these groups if necessary

4. Coordinate with Emergency Services

- **Local Authorities:** Work closely with local councils and emergency services to ensure a coordinated response
- **Volunteer Groups:** Mobilise local volunteers to assist with checking on vulnerable residents and distributing supplies

5. Implement Immediate Response Measures

- **Alternative Power Sources:** Set up generators or other alternative power sources for critical infrastructure like hospitals and shelters
- **Shelters:** Establish temporary shelters with adequate supplies and medical care
- **Food and Water:** Distribute safe drinking water and food supplies

6. Plan for Long-Term Recovery

- **Infrastructure Repair:** Develop a plan for repairing and restoring power infrastructure
- **Community Support:** Provide ongoing support for affected residents, including mental health services and financial assistance

7. Monitor and Review

- **Continuous Monitoring:** Keep track of the situation and adjust response strategies as needed
- **Post-Incident Review:** Conduct a thorough review after the incident to identify lessons learned and improve future preparedness

Major Fire

Dealing with a **major fire** involves several critical steps to ensure the safety of residents and minimize damage. Here's a structured approach:

1. Identify Immediate Hazards

- **Fire Spread:** Assess the potential for the fire to spread to nearby buildings, vegetation, and infrastructure
- **Smoke and Air Quality:** Evaluate the impact of smoke on air quality and the health risks to residents
- **Structural Integrity:** Determine the risk of building collapses and other structural failures

2. Assess Vulnerable Populations

- **Identify At-Risk Groups:** Focus on the elderly, children, disabled individuals, and those with medical conditions
- **Evacuation Needs:** Plan for the safe evacuation of these groups, including transportation and shelter arrangements

3. Evaluate Infrastructure Impact

- **Utilities:** Assess the potential disruption to electricity, water, and gas supplies
- **Communication Networks:** Ensure that communication lines remain open for emergency coordination

4. Coordinate with Emergency Services

- **Local Authorities:** Work closely with fire services, police, and medical responders to ensure a coordinated response
- **Volunteer Groups:** Mobilise local volunteers to assist with evacuation, first aid, and other support tasks

5. Implement Immediate Response Measures

- **Fire Containment:** Use firebreaks, water sources, and firefighting equipment to contain the fire
- **Evacuation Routes:** Establish clear and safe evacuation routes for residents
- **Shelters:** Set up temporary shelters with adequate supplies and medical care

6. Plan for Long-Term Recovery

- **Rebuilding:** Develop a plan for rebuilding damaged structures and restoring utilities
- **Community Support:** Provide ongoing support for affected residents, including mental health services and financial assistance

7. Monitor and Review

- **Continuous Monitoring:** Keep track of the fire's progress and adjust response strategies as needed
- **Post-Incident Review:** Conduct a thorough review after the incident to identify lessons learned and improve future preparedness

Flooding

Dealing with a **major flooding** involves several critical steps to ensure the safety and well-being of residents. Here's a structured approach:

1. Identify Immediate Hazards

- **Floodwater:** Assess the depth, speed, and extent of floodwater, including potential contamination from sewage, chemicals, and debris
- **Structural Damage:** Evaluate the risk of damage to buildings, bridges, and other infrastructure
- **Health Risks:** Consider the potential for waterborne diseases and other health hazards

2. Assess Vulnerable Populations

- **At-Risk Groups:** Identify vulnerable groups such as the elderly, children, disabled individuals, and those with medical conditions
- **Evacuation Needs:** Plan for the safe evacuation of these groups, including transportation and shelter arrangements

3. Evaluate Impact on Utilities and Services

- **Electricity and Gas:** Assess the risk of power outages and gas leaks
- **Water Supply and Sanitation:** Check the functionality of water and sewage systems and the risk of contamination
- **Communication:** Ensure that communication networks remain operational for emergency coordination

4. Coordinate with Emergency Services

- **Local Authorities:** Work closely with local councils, emergency services, and community organisations to ensure a coordinated response
- **Volunteer Groups:** Mobilise local volunteers to assist with evacuation, first aid, and other support tasks

5. Implement Immediate Response Measures

- **Evacuation Routes:** Establish clear and safe evacuation routes for residents
- **Shelters:** Set up temporary shelters with adequate supplies and medical care
- **Food and Water:** Distribute safe drinking water and food supplies

6. Plan for Long-Term Recovery

- **Infrastructure Repair:** Develop a plan for repairing and restoring damaged infrastructure
- **Community Support:** Provide ongoing support for affected residents, including mental health services and financial assistance

7. Monitor and Review

- **Continuous Monitoring:** Keep track of the situation and adjust response strategies as needed
- **Post-Incident Review:** Conduct a thorough review after the incident to identify lessons learned and improve future preparedness

8 Local assets of use in an Emergency

The following assets have been established as available. Their use in an emergency will be managed through the Parish Emergency Response Team with the appropriate permission of the owner or person responsible. for each asset. They are not being made freely available to the Community by being listed in the table.

| Asset | Contact |
|---|-----------------|
| <ul style="list-style-type: none">• Ways of communicating with the Parish community –<ul style="list-style-type: none">○ WhatsApp - Support Group Volunteers - also available for urgent requests eg collection of prescriptions.○ Website - sparsholtparish.org○ noticeboards would be updated, where possible, in an emergency where there is also a prolonged loss of telecommunications. | John Little |
| <ul style="list-style-type: none">• Road signs / diversions (as used during the village fete). | Alastair Barron |
| <ul style="list-style-type: none">• Grit Bins and shovels. | |
| <ul style="list-style-type: none">• Village Shop for food and drink (subject to opening times), possible delivery for vulnerable | Alastair Barron |
| <ul style="list-style-type: none">• Defibrillator at the Memorial Hall | Tory Lander |

Note: Contact numbers will be held confidentially by the Parish Council.

The following assets could be very useful in some emergencies:

- Doctors, Nurses, Trained First-Aiders.
- Vehicles e.g., Off-road 4x4s, tractors, minibuses, snow ploughs
- Plumbing, Electrical, General Maintenance skills
- Food/Prescription Collection and Delivery services
- Path Clearing Services for Vulnerable
- Machinery and tools (e.g., standby generators & fuel supplies, spades, sandbags, grit spreaders, garden machinery)
- Volunteers, including groups who may be able to support
- Locations for use as a warm or cold space in cold snaps or heatwaves – those with heating or air conditioning
- Supply of hot food for Vulnerable (eg Meals on Wheels)
- Businesses that may be able to support – e.g., taxi companies or mini bus companies

If you can volunteer anything on this list or have anything else that you think could be useful in an emergency please email communications@sparsholtparish.org with details, location and contact phone number(s).

Your Community Emergency Hub(s)

There are a few locations that could be used as an Emergency Community Hub depending on the nature and location of the incident, the time at which it occurs, the scale and the duration of the incident.

The Parish Council will maintain a list of suitable locations by agreement with the various organisations in the Parish and with bordering parishes where appropriate.

The Parish Council will consider the cost and benefit of providing any upgrades or standby facilities that would make the location more effective in an emergency.

9 Emergency Contacts

| Name | Purpose | Contact |
|---|---|--|
| Emergency Services | Report all life-threatening situations immediately to the Emergency Services | 999 |
| Winchester City Council | Point of escalation | Tel: 01962 840 222 customerservice@winchester.gov.uk |
| | Non-Collection of waste | 0300 300 0013 |
| | Housing (including reporting a repair): | 01962 848 400 |
| | Payments | 01962 848 512 |
| Hampshire County Council Emergency Planning and Resilience Team | Non-urgent source of information and advice | emergency.planningteam@hants.gov.uk |
| Hampshire Highways | Report problems impacting highways managed by Hampshire County Council | Report online via https://www.hants.gov.uk/transport/roadmaintenance/roadproblems/roads If a highways emergency poses an immediate risk to the public call 03005551388 (08:30am – 17:00 Monday to Friday) or the police non-emergency line if out of hours (101) |
| Report Flooding | Report Flooding | https://www.hants.gov.uk/landplanningandenvironment/environment/flooding/reportingflooding Use this site to determine which agency you should report the flooding to |
| Floodline | 24/7 advice line for flooding | 0345 988 1188 Typetalk (for the hard of hearing): 0345 602 6340 |
| PowerCut 105 | Report a power cut | 105 |
| National Grid Emergency Helpline | Reporting emergency electrical hazards | 0800 40 40 90 such as fallen electricity pylons (NOT Outages) |
| National Gas Emergency Helpline | Report major gas leaks, or damage to gas pipelines | 0800 111 999 |
| Southern Water | Report a water leak | https://www.southernwater.co.uk/help-and-support/report-a-leak-in-a-public-place/ |
| | Emergency | 0330 303 0368 |
| Police non-emergency line | Requesting non-urgent advice, or reporting a crime, requesting support | 101 |
| Ambulance non-emergency line | Requesting non-urgent medical advice | 111 |
| Fire and Rescue non-emergency line | Request non-urgent advice relating to fire and rescue | 023 8064 4000 |
| Maritime and Coastguard Agency non-emergency line | Request non-urgent advice relating to the Coastguard | 023 9255 2100 |

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