

## Bank reconciliation – pro forma

Name of smaller authority: **SPARSHOLT**

County area (local councils and parish meetings only):

**Financial year ending 31 March 2020**

Prepared by: Jill Judge, Clerk and RFO

Date:

Balance per bank statements as at 31 March 2020: £

Current Account No 88184137	38475.72	
Reserve Account No 88184153	6038.95	

44514.67

Petty cash float (if applicable)	Nil	
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Less: any un-presented cheques at 31 March 2020

Cheque No 677	120.00	
Cheque No 678	354.00	
Cheque No 681	69.80	
Cheque No 682	586.87	
Cheque No 683	5.00	
	<hr/>	1135.67

Add: any un-banked cash at 31 March 2020	Nil	
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Net balances as at 31 March 2020 (Box 8) 43379.00

***The net balances reconcile to the Cash Book (receipts and payments account) for the year, as follows:***

### **CASH BOOK:**

Opening Balance 1 April 2019 (Prior year Box 8)	39264.69
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Add: Receipts in the year	21549.36
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Less: Payments in the year	17435.05
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Closing balance per cash book [receipts and payments book] as at 31 March 2020 (must equal net balances above – Box 8)	<hr/> 43379.00 <hr/>
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