

**Minutes of the Meeting held remotely on
Thursday 18th March 2021**

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| Cllr Sue Wood (Chairman) | P |
| Cllr Stewart Wooles (Vice Chairman) | P |
| Cllr Sue Annesley | P |
| Cllr John Cooper | P |
| Cllr John Little | P |
| Cllr Andrew Osmond | P |
| Cllr Nigel Reid | P |
| Cllr Sue Wakefield | P |

P = present at the meeting

In attendance Cllr Warwick, Cllr Horrill, Lynne Gibson, Nicky Breen Clerk, one member of the public (item 093)

- 20/21 – 089 To receive apologies and approve reasons for absence**
No apologies received.
- 20/21 - 090 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's) from members concerning specific items on the agenda.**
Cllr Wooles informed Councillors that he knew the member of the public present for 20/21 - 093.
- 20/21 – 091 Co-option of New Councillor**
There had been no request from electors to hold a by election to fill this vacancy and thus the Parish Council was able to co-opt. Lynne Gibson had expressed an interest and following an introduction by all councillors of themselves and their respective portfolios, Lynne presented her reasons for wishing to become a councillor and what she believed she could bring to the role. Following this she was formally co-opted to the Parish Council. The Declaration of Acceptance and the Register of Pecuniary Interest forms are to be completed and signed and the Clerk to complete the relevant administrative tasks. **Action: Cllr Gibson, Clerk**
- 20/21 - 092 Minutes of Meeting of 18th February (held remotely)**
- To approve and sign the minutes**
The minutes had previously been circulated and were approved. These will be signed by the Chair.
 - To deal with any matters arising not on the agenda**
There were no matters arising.
- 20/21 – 093 Public Participation**
One member of the public discussed their planning application which has been submitted to WCC. The applicant then left the meeting.
- 20/21 - 094 Matters arising from meeting held on 21st January (held remotely) which are not on the agenda**
There were no matters arising that were not on the agenda.
- 20/21 – 095 Review arrangements for Annual Parish Meeting**
This is to be held remotely on Thursday 15th April. The Chair is to contact representatives from Sparsholt College, Sparsholt School, Sparsholt Church and Sparsholt Shop to ask if they would like to attend or send a report.
Action: Chair
- 20/21 – 096 County and City Councillor Reports**
- County Cllr Warwick's report had been previously circulated (attached). In addition:
There has been an increase in visitors to Farley Mount resulting in an increase of rubbish and the carparks often being full, with cars parking on the verges. The landowner is considering closing the car parks. Cllr Warwick to liaise with the landowner and the Chairs of Sparsholt and Hursley.
 - City Councillor Horrill's report had been previously circulated (attached). In addition:
Cllr Horrill stressed the importance of individuals responding to the Local Plan consultation which runs until 12 April 2021.
- Cllrs Warwick and Horrill were thanked and left the meeting.
- 20/21 – 097 Portfolio Reports**
Please see attached report circulated ahead of the meeting. In addition:
- Highways**
Nothing to report.
 - Footpaths and Ham Green**
 - Please see attached report.
 - Playground**
 - Please see attached report. The quotes for the new fencing were discussed and councillors decided to source a couple more quotes for both metal and wooden fencing, being aware that strict safety conditions apply to playground fencing.

There is a need to build up funds for the playground and councillors/clerk will look out for any grants that may be available for play equipment.

- **Sparsholt Memorial Hall**
The school is using the Memorial Hall. Andy Page has replaced Richard Summerfield as Chair of the hall committee.
- **Sparsholt School**
Nothing specific to report.
- **Sparsholt Shop**
Nothing specific to report
- **Communication including Newsletter**
Nothing specific to report.
- **Security**
There have been a number of thefts of catalytic converters from vehicles in the Winchester area. It was agreed that this information would be included in the next newsletter.
- **Transport**
Nothing specific to report.

20/21 – 98 Affordable Housing Update/Parking Consultation
Some Woodman Close residents are unhappy with the new parking proposals. There have been three opportunities for members of the public to make comments to Winchester City Council. On each occasion however, failure to respond was taken as indication of support. Cllrs Horrill and the Chair to arrange to meet with some residents.
Action: Chair

20/21 – 099 Local Plan
Councillors have been asked to submit their answers to the Local Plan questionnaire to the Chair to collate. There will be a Special Parish Council meeting on 8 April to discuss and agree the Sparsholt Parish Council response to be submitted to Winchester City Council Local Plan Consultation.

20/21 – 100 Planning (see below)

- To review and comment on planning applications

New Applications

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|--|--------------|--|--|---------|
| 10/03/2021 | 21/00622/TPC | Hillcrest Church Lane Sparsholt SO21 2NJ | T1 - Western red cedar crown lift to a height of 4 m over garden T2 - Beech tree prune back from building to give 2m clearance. As general management of trees | Current |
| <i>This application was received after publication of the agenda.</i> | | | | |
| 10/02/2021 | 21/00354/HOU | Combe House Westley Lane | To erect a summer house in our garden approximately 20 metres from corner of house on a concrete base with electrical connection. The wooden building has 10 sides with the eave height 1.883 metres and a 10 sided roof rising to a height of 3.604 metres. The maximum width is 4.111 metres and the depth 3.933 metres. | Current |
| <i>This application was received after publication of the agenda. Sparsholt Parish Council support this application for a Summerhouse in the garden</i> | | | | |
| 10/02/2021 | 21/00352/HOU | Wood Cottage Church Lane | Erection of single storey detached garage with garden room and shower | Current |
| <i>This application was received after publication of the agenda. Sparsholt Parish Council at their meeting on Thursday 18th March agreed to Support this application with a condition that the replacement building remains ancillary to the main dwelling and therefore does not become an independent dwelling.</i> | | | | |
| 08/03/2021 | 21/00622/TPC | Hillcrest Church Lane | T1 - Western red cedar crown lift to a height of 4 m over garden T2 - Beech tree prune back from building to give 2m clearance. As general management of trees | Current |
| 04/02/2021 | 21/00300/FUL | Shedding Oaks Ham Green | Partial demolition and rebuilding of barn for use for domestic, agricultural and equestrian storage, with the remaining part of barn used as stables (subject of 10/03069/LDC) and a workshop | Current |
| <i>Sparsholt Parish Council at their meeting on Thursday 18th March agreed to Support this application.</i> | | | | |
| 25/01/2021 | 21/00207/HOU | Down House Westview Road | Side extension over existing garage and alterations to rear of dwelling | Current |
| <i>Sparsholt Parish Council support this application which is consistent with our approach to several recent applications in Westview Road. We request that the normal conditions are applied in respect of adhering to working hours and consideration for the neighbours in respect of contractor parking and not parking on single track roads in the area.</i> | | | | |

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|---|--------------|--------------------------------|---|---------|
| 22/02/2021 | 21/00463/TPC | The Thatched House Church Lane | T1 - one of three yew trees to the front of our property. This bifurcated tree causes excessive shading of rooms in the house, dramatically reduces the amenity value of our front garden and increases the time the thatched roof is damp reducing its effective life. T2 - an excessively large Western Red Cedar. This tree is showing stress towards the top and because of the prevailing wind we are concerned that should it be brought down in high winds it would destroy the oil storage tank with significant environmental consequences for ourselves and the neighbouring property. | Current |
| 25/01/2021 | 21/00197/FUL | 2 Lambourne Close Sparsholt | Application Reference Number: 19/01017/HOU Date of Decision: 03/07/2019 Condition Number(s): Condition no 3 Conditions(s) Removal: The condition states that the window colour will be white. The sliding doors on the project as well as other metal components, e.g., dormer cladding, gutters & rainwater pipes are all dark grey. We would like the window frames to be dark grey, as shown on the original planning drawings, so that the scheme is more cohesive and more inline with the original vision. Window colour to changed from white to dark grey | Current |
| <i>Sparsholt Parish Council support this change of condition to change the colour of the windows from white to dark grey.</i> | | | | |

Current Applications

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|------------|--------------|---|---|---------|
| 19/01/2021 | 21/00159/DIC | Sparsholt College Westley Lane | Discharge of condition 3 of planning application 20/00344/FUL | Current |
| 08/02/2021 | 21/00321/TPC | Long Cottage Woodman Lane | T1 - Horse Chestnut - Reduce height by 2-3m and spread by 1.5-2m G1 - 4 Beech - Reduce height by 2-3m and spread by 1.5-2m | Current |
| 23/11/2020 | 20/02598/FUL | Crabwood Vale Farm Sarum Road | Replacement 5 no. bedroom dwelling and associated landscaping - renewal of 17/01493/FUL | Current |
| 12/11/2020 | 20/02491/LDC | Greenacre Caravan Park Stockbridge Road Sparsholt | Caravan Park | Current |
| 23/06/2020 | 20/01275/FUL | Junction Of Woodmans Lane And Church Farm Lane Woodman Lane | Erection of single dwelling house, with associated access, landscaping and parking | Current |
| 23/06/2020 | 20/01274/FUL | Church Farm Woodman Lane Sparsholt | Demolition of existing buildings and the erection of seven dwelling houses consisting of three 4-bedroom dwelling, one 3-bedroom dwelling and three 2-bedroom dwellings with associated access, garages, parking and landscaping. | Current |

Recent Decisions

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| 14/01/2020 | 20/00084/HOU | The Lodge Home Lane Sparsholt | 1. Construction of a replacement garage (Amended) 2. Construction of a single storey side & rear extension (Amended) 3. Internal reconfiguration | Permitted |
| 31/03/2020 | 20/00699/FUL | The Dutch Barn Stockbridge Road Crawley | Proposal: Erection of a farm managers dwelling, including garden, landscaping and parking. | Permitted |
| 11/02/2021 | 20/02786/HOU | The Birches Westview Road | Minor amendments to granted application for single storey rear extension and replacement of front bay 20/01907/HOU , plus First Floor side extension above existing garage. | Permitted |

- To note any enforcement matters.
Enforcement matters were noted.

20/21 – 101

Finance

a. Report of Finance Advisory Committee

- The report had been circulated prior to the meeting and the recommendations were approved by Councillors.
- Ham Green - Since the finance group meeting the quote from Peter Yeates for phase two of the ash die back felling work had been received, £2750 plus VAT for the first stage. Councillors considered this estimate a fair reflection of the work involved and approved this contractor carrying out the work.

- Kirton Farm – Since the finance group meeting the Clerk has received confirmation that the grant from Kirton Farm can be used to pay £406 for the Replanting Plan Quotation.
 - Playground Fencing – Councillors agreed in principle to the expenditure of up to £10000 plus VAT for the replacement fencing. This is subject to a couple more quotes being sourced.
Action: Cllrs Wakefield and Gibson
 - Zoom Annual Subscription – Councillors agreed that as meetings continue to be held remotely the subscription should be renewed in April.
Action: Cllr Little
 - Banking – Councillors agreed to moving £10000 from the NatWest account to the Unity Trust account in order that future payments can be made from this account.
 - Payments – Councillors approved the Payments and noted the Summary.
Action: Clerk
 - Clerk's Salary – The Clerk left the meeting whilst this was discussed. Councillors agreed that in accordance with the Clerk's contract her salary is to increase by one scale point to scale point 21 from 1 April.
Action: Clerk
- b. Current Financial Statement
This had been circulated ahead of the meeting with payments PV50-PV63 approved.
 - c. Budget Update
Budget details had been circulated showing income and expenditure to date against budget.
 - d. Update on map board progress
See Ham Green portfolio report 20/21-097
 - e. Small grant policy
For future discussion.
 - f. Online Banking update
See report of Finance Advisory Committee 20/21-101a
 - g. Clerk's salary
See report of Finance Advisory Committee 20/21-101a

20/21 – 102

Governance & Policies

- Review Health & Safety Policy
This is postponed until the next meeting once further information is to hand.
Action: Clerk

There being no further business the meeting closed at 9.35pm. Next meeting Thursday 15th April 2021.