

## SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Tuesday 26<sup>th</sup> February 2019

### Member:

Cllr Sue Wood (Chairman)	P	
Cllr Stewart Wooles (Vice Chairman)	P	
Cllr Jo Alexander		
Cllr Sue Annesley	P	
Cllr Pete Chadwick	P	to item 091
Cllr John Little	P	
Cllr Andrew Osmond	P	
Cllr Nigel Reid	P	
City Councillor Horrill		
County Councillor Warwick		to item 089

P = present at the meeting

In attendance Jill Judge Clerk  
Two members of the public

**18/19 – 085 To receive apologies and approve reasons for absence**  
Apologies were received and accepted from Cllr Alexander.

**18/19 – 086 Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.  
None declared.

The Chair altered the order of the agenda to enable public participation and City and County Councillor reports.

**18/19 – 087 Public Participation**

- **To include outline of proposed planning application Home Lane Cottage**  
The new owner of Home Lane Cottage and her architect showed councillors their proposed plans to extend the property and answered questions. Both were thanked for attending the meeting and engaging with the parish at this early stage of the planning process. It was explained that until the planning application had been submitted the parish council were unable to formally comment.

The owner, the architect and the two members of the public attending the meeting left at this point.

**18/19 – 088 County and City Councillor's Reports**

Cllr Horrill, **City Councillor**, updated as below

- The City Council budget was due to be discussed and agreed on the evening of 28 February with no increase in council tax proposed.
- Everyone Active had been announced as the preferred bidder to manage Winchester's new Sport & Leisure centre at Bar End.
- Plans to refurbish Coitbury House into offices were to be incorporated in the Central Winchester regeneration plan.
- It was proposed that the empty ground behind the bus station be used as a pop-up enterprise area.
- A planning application was to be submitted for the Station Approach area with part of the funding for the proposed project to be sought through a Local Enterprise Grant. It was anticipated that the old Registry Office would be returned to its original use as a pub.
- New security barriers had been installed in the centre of the City.
- An active campaign to reduce litter was being pursued which incorporated clearing both rural and urban areas and prosecuting those fly tipping.
- Actions as a result of the Movement Strategy Consultation were to be announced in March.
- Whilst the government had not given new housing numbers for the Winchester City Council area for the Local Plan to 2036 it was reassuring to report that to date 120% of the required new home quota had been delivered.

Cllr Warwick, **County Councillor**, had sent a report as attached.

Cllrs Horrill and Warwick left the meeting

**18/19 – 089 Minutes of Meeting of 17 January 2019**

- **To approve and sign the minutes**  
The minutes had previously been circulated and were approved and signed by the Chair.

Signed.....Date.....

- **To deal with any matters arising not on the agenda**

There were no matters arising.

**18/19 – 090**

**Vacancy for a Councillor**

There were two candidates for the councillor vacancy. Each had attended a parish council meeting (ref 18/19 075 and 18/19 062) to understand more about the role. Each candidate, without the other present, outlined to councillors their professional backgrounds, reasons for wishing to become a councillor and what they believed they could bring to the role.

After discussion a vote was taken, and the candidates invited back to the meeting individually to be informed of the result.

John Cooper was co-opted to the Parish Council. A Declaration of Acceptance of Office was completed, and the Chair and the Clerk would meet with the new councillor to complete further forms including disclosable interests, arrange training etc.

**Action: Chair/Clerk**

Cllr Chadwick left the meeting at this point due to family commitments.

**18/19 – 091**

**Matters arising from meeting held on 15 November 2018 which are not on the agenda**

There were no matters arising.

**18/19 – 092**

**Completion of Parish Council Survey – Grounds Maintenance, Street Cleaning, Waste and Recycling**

The consensus was that without the information provided by the detailed schedules and maps showing the areas of work carried out by Winchester City Council referred to in the email accompanying the survey it would not be possible to complete the survey accurately by 4 March. The Clerk was asked to notify WCC to this effect.

**Action: Clerk**

**18/19 – 093**

**To review and approve as appropriate**

**Quotes for replacement panel for bus shelter at Woodman Close**

Two quotes had been obtained – one from the original manufacture of the shelter and one from a local company. A third quote had been sought. Councillors approved the quote from Ark Glass of £332.13 plus VAT. The Clerk was asked to initiate the repair and seek insurance recompense.

**Action: Clerk**

**Proposals**

**a. For refurbishment/replacement of notice boards at Sarum Road, Hillside Road, Sparsholt College and main notice board by the Well House**

Cllr Wooles, the clerk and a local builder/carpenter had visited seven of the parish's eight noticeboards and concluded that the boards at Sarum Road and Hillside Road needed replacement and the Sparsholt College Board needed refurbishment.

The main notice board by the Well House was in poor state of repair when examined and whilst the feasibility of replacement would be investigated replacement may be a more suitable option.

A quote for the above work by the local builder/carpenter was awaited.

It was noted that the Memorial Hall Committee planned to install signs by the Hall and the clerk was asked to contact relevant representatives so that notice boards were of complementary appearance.

**b. For seating in the bus shelter by the Memorial**

Again, this site had been visited as above. It was concluded that simple wooden seating would be best placed on either side of the shelter in a similar way to the shelter at Sparsholt College. A quote was awaited

**c. For Well House external decoration**

A further verbal quote had been obtained indicating half a day's work. As this may be linked into the above works no decision would be made until all information available.

**18/19 – 094**

**To receive an update from the Anaerobic Digester Working Group**

It was understood that Ecotricity intended to implement the approved scheme before the expiry date.

**18/19 – 095**

**Parish Plan – update and next actions**

**Roadsides & Traffic**

Cllr Wooles, the Clerk, City Councillor Horrill and Neville Crisp of WCC had met to discuss traffic issues. Unfortunately, County Councillor Warwick was unable to attend on the day due to an overrunning meeting. HCC's representative had sent a detailed email response to issues raised in a paper prepared before the meeting but did not attend.

The following actions, within Winchester City Council's and the Parish Council's remit, were agreed and presented to councillors

**HGVs**

- Larger advisory signs including picture depiction of a lorry to be installed at, and in the approach to, junctions within the parish
- Effectiveness of this new signage to be monitored for one year
- If no discernible reduction in HGV traffic noted evidence to be presented to HCC to back case for mandatory measures

Signed.....Date.....

**Safety Issues at Road Junctions**

- Investigate Community Initiatives including the possibility of sharing a Speed Limit Reminder with other parishes
- Request police speed check on Stockbridge Road
- Prepare standard letter to be sent as appropriate to landowners to maintain both hedges and ditches to aid both visibility and reduce flooding

**Other**

- WCC endorsed the suggestion to make Westley Lane one way up into the village with no entry signs from Church Lane/Westley Lane. This however would require HCC authority and Cllr Warwick would be asked to investigate
- WCC to install signage at the exit from Sparsholt College to encourage all traffic to turn left towards Stockbridge Road. Agreement with the College to be sought

A map was circulated showing proposed new signage as described above. It was highlighted that HGVs drivers needing genuine access to the village had no access point if followed the advice of “unsuitable for HGVs” signage. It was proposed that the signs on the Stockbridge Road/Woodman Lane access to the village have the added words of “except for farm access” or similar. **Action: Clerk**

March’s parish council newsletter would incorporate an update on agreed actions. **Action: Clerk**

**18/19 – 096 Planning Current Applications**

**New Applications**

Date Received	Number	Location	Details	Closing date for comments
None at time of preparation of agenda				

**Awaiting decision**

02/10/2018 Validated 10/01/2019	18/02300/FUL	2 Woodman Close Sparsholt	Change of use of strip of garden on the boundary of 2 Woodman Close to parking	
19/11/2018	18/02663/FUL	Woodlands Barn Hamgreen Lane	Formation of a tennis court together with the erection of fencing on an existing menage and associated change of use of land from private equestrian use to ancillary/incidental leisure use related to Woodlands Barn	

Since preparation of the agenda this application had been approved. Councillors note the decision notice incorporated the following condition:

*The tennis court and land within the red line of the approved plans, hereby permitted shall be used only for tennis leisure purposes incidental to enjoyment of the dwelling house of Woodlands Barn, and not for any other purpose including any commercial or paid for use or any other use incidental the enjoyment of the dwelling house or as garden land. Additionally, for the avoidance of doubt this permission does not determine the curtilage of the dwelling house within the meaning of The Town and Country Planning (General Permitted Development Order) 2015 as amended. Any development under Permitted Development Rights would need to demonstrate that it falls within the curtilage pursuant to the General Permitted Development Order. Should the tennis court no longer be needed the fencing hereby approved shall be taken down and removed from the site.*

**Recent decisions**

24/09/2018	18/02226/FUL	Peonies Moor Court Lane	The proposal: 1. A replacement garage - single story with pitched roof, room and shower room in the	Application permitted
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Signed.....Date.....

			<p>loft space. It is linked with a new entrance/utility/toilet area with continued pitched roof of the existing kitchen. To improve access to the garage and the entrance, the driveway slope is reduced, and the garage floor level is lowered. (garage and link were included in previous application)</p> <p>2. A replacement conservatory - same area but flat roof replacement.</p> <p>3. Living room extension to the same line as the replaced conservatory, with sliding doors to connect to south-facing garden.</p> <p>4. Windows enlargement to bedroom 1 (ground floor) - keep same width but full height to improve natural light. New cladding around the windows and formal entrance - to connect to the rest of alterations/extensions.</p>	
<p>Councillors noted conditions relating to timber cladding and use of accommodation</p> <p><i>2 The materials to be used in the construction of the external surfaces of the extension hereby permitted shall be as specified in Section 8 of the submitted application form as follows - , , Approved - clay tiles to match existing roof. timber cladding to elevations, bituminous felt to conservatory roof, timber doors, including garage, gravel drive. , , Not approved - Zinc to elevations, zinc doors, , , Samples of the clay tiles and timber cladding shall be submitted to and approved in writing by the Local Planning Authority before installation of those elements. Development shall then be carried out in accordance with the approved details.</i></p> <p><i>5 The habitable rooms above the garage hereby permitted shall be occupied in association with the dwelling house. At no time shall the rooms be occupied as an independent unit of accommodation.</i></p>				
18/12/2018	19/00031/ PNACOU	Bluebell Farm Ham Green	Proposed conversion of agricultural building into a dwelling house	Prior Approval details REQUIRED

**To note any enforcement matters**

No Enforcement matters were noted.

**18/19-097**

**Meetings**

- **Date of next Meeting**  
The next meeting would take place on 21 March

Signed.....Date.....