

## SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 15 June 2017

**Member:**

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr Jo Alexander	P
Cllr S Annesley	P
Cllr Pete Chadwick	P
Cllr Katy Cobbald	
Cllr John Little	P
Cllr Andrew Osmond	P
Cllr Nigel Reid	P

P = present at the meeting

**In Attendance:**

Mrs J Judge (Clerk)  
Mrs Laura Taylor – Chief Executive, Winchester City Council (part)  
Mr Steve Lincoln – Community Planning Manager, Winchester City Council

- 17/18 - 015      **Apologies:** To receive apologies and approve reasons for absence  
Apologies had been received and were accepted from Cllr Katy Cobbald.
- 17/18 – 016      To receive **Declarations of Pecuniary Interests (DPI's) and Other Significant Interests (OSI's)** from members concerning specific items on the agenda.  
No declarations were made by councillors present at the meeting.
- 17/18 – 017      **Minutes of Meeting of 18 May**  
**To approve and sign the minutes**  
Spelling errors were highlighted and the minutes approved.  
**To deal with any matters arising not the agenda**  
The clerk reported that she had been in contact with the Post Office to find out more about the timing of delivery of post and had been given a number to ring.
- 17/18 – 018      **Public participation**  
There were no members of the public present.
- 17/18 - 019      **To receive an update from the Anaerobic Digester Working Group**  
A letter was to be written to Steve Brine, local MP for the attention of Michael Gove, Secretary of State for Environment, Food and Rural Affairs, highlighting concerns that any change to feedstocks (ref Renewable Heat Incentive Consultation) could mean different types of vehicles and routing and thus a change in the Transport Management Plan.  
WCC continued to provide an update on progress of completion of Section 106 requirements. It was noted that one of the requirements was the establishment of a community group before the commencement of the construction of the ADP.

Mrs Laura Taylor, Chief Executive of Winchester City Council, and Mr Steve Lincoln, Community Planning Manager at Winchester City Council joined the meeting.

Mrs Taylor gave a brief overview of her background in local government joining Winchester City Council in January at the same time as the new Leader of the Council, Cllr Caroline Horrell, was elected. Mrs Taylor explained the Council's strategy of a more entrepreneurial approach against a background of reduced funding from Central Government. A smarter more commercial edge identifying income opportunities with existing resources and being smarter about digital were highlighted. WCC would be building council houses creating a company for housing with various models to aid affordability.

Mrs Taylor was keen to hear feedback and to "listen" particularly as she was in the early months of her role. She highlighted various organisations that could potentially help with community projects such as "Community First" (registered Charity that is "Community led and people powered we seek to be a force for good in our local communities") and Fieldfare (Fieldfare is a community led not for profit partnership. The group was established in 2007 to develop a Local Development Strategy (LDS). The partnership manages the Fieldfare LEADER programme. There is over **£1.6m secured** to support local projects in the Winchester, Eastleigh, East Hampshire and Havant local authority area).

Cllr Reid asked about the limited scope of recycling, particularly in relation to plastics. Mrs Taylor suggested talking to County Councillor Jan Warwick about Project Integra, a partnership of local authorities with responsibility for waste management in Hampshire, Portsmouth and Southampton.

Cllr Annesley raised ongoing concerns that parish councillors were not listened to in planning matters. Mrs Taylor assured that members of the planning committee were trained to listen and emphasised that communication with relevant planning officers before decisions was important to ensure all views heard.

Cllr Wood thank Mrs Taylor for attending the parish meeting and for her informative and helpful input.

**17/18 - 020      Review of Annual Playground Inspection**

The report completed by Nick Adams had been circulated to all councillors ahead of the meeting. Cllr Reid, portfolio holder, explained that risks associated with playgrounds and their equipment were categorised as low, medium or high. The inspection showed the Woodman Close playground area to be low to medium risk.

Specific action was required to remove the risk of entrapment at hinge edges of both pedestrian gates. Additional signage including a warning notice on the basketball backboard was required. **Cllr Alexander agreed to contact a person in village who may be able to help.**

Fencing issues identified were known about and **Cllr Reid was continuing to chase for repair.**

Since completion of the report Charlotte Chadwick, who regularly inspects the playground, had identified a problem with the climbing wall and had contacted the manufacturers for a quote for repair/replacement. Meantime red and white taping had been put in place to highlight the problem. **Cllr Reid to follow up.**

**17/18 – 021      Matters arising from meeting held on 26 April 2017 which are not on the agenda**

Councillors were reminded that defibrillator training would take place on 21 June

**17/18 - 022      Planning (Annex A)**

To consider new applications

Date Valid	Number	Address	Description	
05/05/2017	17/01103/FUL	Garston Farm Westley Lane	Construction of a new single-storey equine stable and reception block on the site of a previous stable building	Closing date for comments 28 June 2017

*It was agreed to support this application*

**Awaiting Decision**

25/03/2017	17/00830/HOU	Chapel Cottage Woodman Lane	Erection of two storey extension to front north-east corner of building to create additional living space, together with internal alterations. Change/redesign of roof to existing rear single storey structure.	Pending consideration
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*The Chair and Clerk were in contact with Ross Leal who had recently taken on responsibility for this case as planning officer. It was emphasised that the proposed extension was outside the village building envelope.*

**To note recent decisions**

01/06/2017	17/01453/TPC	Long Cottage	T1, T2 – T3 Beech: Crown thin by 10% and crown lift to 4m above ground level. T4 Horse Chestnut: Crown thin by 10% and crown lift to 4m above ground level. T5 Beech: Fell to ground level.	No objection
30/05/2017	17/01430/TPC	Sparsholt Manor	T1 Cedar: Remove broken branch and deadwood. T2 Field Maple: Tip prune branches over driveway up to 3m in length. T3 Cherry: Fell. T4 Beech: Crown lift over driveway to give 4m	No objection

			above ground level. T5 Yew: as T4. T6 Oak remove deadwood. T7 Holly Fell: T8- 5 X limes crown lift to clear brick wall. T9 Elm: Fell. T10 Sycamore Fell.	
15/03/2017	17/00728/OUT	Crabwood Lodge  Sarum Road	Two storey replacement dwelling	Application Permitted

The Chair reported that since preparation of the agenda the owners of Hunters Lodge had notified her that they would be submitting an application for replacement of two garden sheds. She had visited the applicant and confirmed that the replacement sheds were to be sited on the existing footprint and would not impact on any neighbour. The reason for notification via the planning department was because the cottage and garden required listed building approval for any additions or changes. The application would be discussed by the Parish Council at the meeting following its official verification by WCC.

Notification that part of Woodman Lane between its junction with Watley Lane and its junction with the track leading to Church Farm, an approximate distance of 55 metres, was to be closed had been received. Exact dates when the work was to take place were not clear but a week's notice would be required. Mrs Taylor suggested that **Stewart Wooles, Highways portfolio holder, contact Rob Humby** HCC Executive Member for Environment & Transport for clarification. If possible, all felt the work should be completed in the summer holidays to help reduce disruption.

Mrs Taylor left the meeting.

17/18 - 023

#### **Review of Parish Plan and next steps**

The draft had been circulated ahead of the meeting to councillors who had reviewed allocated sections.

Cllr Alexander and Cllr Little had reviewed the Environment Section of the Parish Plan and commented that a clearer understanding of who was responsible for what e.g. verges, the village triangles etc was key before establishing what could be done. The clerk would send relevant information from both the HCC website and the contract that the Parish Council had with Peter Yeates covering non-priority footpaths and the triangles. Cllr Alexander left the meeting.

Cllr Chadwick had looked at Ambience. Suggested actions within the plan included improved communications. It was understood that Terry Dunn was happy to be contacted by individuals giving him their email address to receive VC News. It was suggested that Terry's contact details be included in the parish newsletter and perhaps on a notice at the shop. The idea of a welcome pack for new arrivals had been suggested. This would need to be co-ordinated with the existing Church welcome pack. Cllr Chadwick left the meeting.

Cllr Wooles had examined the development sections and concluded that the Aim and Proposed Action, detailed in the Parish Plan, were in line with the current policy, practice and intentions of the SPC. Cllr Wooles left the meeting.

Cllr Reid had looked at Highways and Traffic and agreed sensible measures had been suggested and reinforced the need to do something with the junction at the northern end of Home Lane.

Steve Lincoln, Community Planning Manager at Winchester City gave his advice on the presentation of the Plan. Identifying the problems, their location and their impact on local people should be the main focus of the Plan rather than setting out detailed solutions. This would then lead to a set of actions including an analysis of what could and could not be done, based on discussions held with relevant stakeholders (e.g. WCC, HCC). Whilst it might be possible to self-finance some projects it was important to describe what funding sources had been explored in the first instance.

Amenities had been reviewed, with a bus shelter again suggested. Councillors were concerned, as discussed in previous meetings, that this would be too close to the existing shelter and expensive. Further detail was required re the broadband programme and the Shop and Post Office needed to continue to be promoted.

With these initial comments gathered it was suggested that they be forwarded (some councillors had already prepared reports), together with Steve Lincoln's recent email to the Chair about layout and content of the Plan, to the Parish Plan Group for next steps.

Next steps would be discussed at August's Parish Council Meeting.