

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 19th May 2016

Member:

Cllr Sue Wood (Chairman)
Cllr Stewart Wooles (Vice Chairman) P
Cllr S Annesley
Cllr Katy Cobbold
Cllr John Little P
Cllr Andrew Osmond P
Cllr Richard Summerfield
Cllr Nigel Reid P
Cllr Pete Chadwick P

P = present at the meeting

In Attendance:

Cllr C Horrill
Cllr S Godfrey
Mrs J Judge (Clerk)

1. Apologies

Apologies were received and accepted from Cllr Sue Wood, Cllr S Annesley, Cllr Katy Cobbold and Cllr Richard Summerfield and County Cllr Phil Bailey. In Cllr Wood's absence Cllr Wooles took the Chair.

2. Declarations of Interest

There were no declarations of interest

3. Election of Chairman

Cllr Wood was unanimously re-elected Chair as proposed by Cllr Reid and seconded by Cllr Little. Cllr Wood would complete the Declaration of Acceptance of Office at the next meeting on 16 June 2016.

4. Appointment of Vice Chairman and the Finance Sub Committee

Cllr Wooles was unanimously re-elected Vice Chairman as proposed by Cllr Little and seconded by Cllr Osmond.

Cllr Wood, Cllr Wooles (Chair) and Cllr Little agreed to continue to be members of the Finance subcommittee.

5. Councillor Portfolios

The following were confirmed with new councillor, Pete Chadwick initially shadowing Cllr Wooles on the Highways portfolio. While there was no formally appointed councillor for the footpaths and open spaces portfolio former councillor Ian Hay maintained a watching brief.

Portfolio	Councillor
Highways	Stewart Wooles/Pete Chadwick
Footpaths and Open Spaces	
Memorial Hall Committee	Richard Summerfield
Planning	All
Playground/Sparsholt Shop	Nigel Reid
Security/ Transport	Andrew Osmond
Sparsholt School	Katy Cobbod
Communication	John Little

6. Public Session

No members of public were present at the meeting.

7. Minutes of Meeting held on 20 April 2016

Minutes of the meeting held on 20 April were agreed, and duly signed as a true record.

8. Minutes of Annual Parish Meeting 20 April 2016

The minutes were noted and would be submitted for approval at the next Annual Parish Meeting in April 2017.

9. Matters arising from meeting held on 17 March 2016 which are not on the agenda

All actions had been completed.

10. County and City Councillor's Reports

Cllr Stephen Godfrey, one of the three conservative city councillors representing the Wonston and Micheldever ward incorporating Sparsholt, was welcomed to the meeting. Both Cllr Godfrey and Cllr Horrill updated the meeting highlighting "Devolution" and the importance of consultation with local people, the recent display of the proposals submitted by the two architects in the Station Approach Design Competition and the Barton Farm Development. It was confirmed that the Andover Road would remain open for access only.

Availability of grants and a forthcoming Street Meet at Woodman Close would be highlighted in the newsletter.

Engineers had been spotted in the village undertaking work at the cabinet by the Plough, presumed to be for Wave 2 upgrades for Superfast Broadband. Whilst this may be effective for those located close to the Plough options with Gigabeam (speaker at the Annual Parish Meeting) would continue to be investigated.

Cllr Horrill's report attached.

Councillor Godfrey left the meeting.

11. Portfolio Reports

Highways – Cllr Wooles had met with County Councillor Phil Bailey at the Plough to show him the cause of the continued flooding. Engineers had unexpectedly attended the site the previous day. Cllr Bailey would establish the activities of all departments to ensure co-ordination enabling final resolution of this ongoing problem.

Footpaths – no report

Playground – Cllr Reid reported that a revised quote was expected for replacement of playground ropes.

Sparsholt Memorial Hall – Cllr Summerfield's report had been circulated – Appendix E

Sparsholt Shop – Cllr Reid had attended the Shop's AGM and reported no issues ensuing.

Communication – nothing to report

Security & Transport – nothing to report

Police Liaison – PSCO Kerry Croutear had reported recent incidents by email which could also be viewed on website www.police.uk

12. Developing a Parish Plan

Cllr Annesley had reported by email that whilst a number of parishioners had returned the questionnaire distributed in March more were required to make the information to be collated meaningful. A reminder would be included in Parish newsletter.

16. Planning (this item was taken before Item 13 Finance)

The following decisions were noted:

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- **16/00116/FUL** Sparsholt College Westley Lane Sparsholt Biomass-based anaerobic digestion plant including: 3 No. digesters (2 No. 'primary', 1 No. 'secondary'); 2 No. digestate storage tanks; biomethane upgrading plant; biogas boiler; standby flare stack; weighbridge & marshalling yard; agricultural feedstock storage (silage clamps); biomass pre-treatment hall; 2 No. buffer tanks (liquid substrate & silage effluent storage); digestate separation station; office, electrical and control building; ground works including bunding and reprofiling using excavated materials; surface water storage lagoon; hard surfacing; means of enclosure; landscaping; alterations to an existing access to Westley Lane; and an education building (Use Class D1) for the 'Hampshire Centre for the Demonstration of Renewable Technologies'. – Application refused

- **16/00269/TPC** Hunters Lodge Locks Lane T 1- remove at ground level 1 no. suppressed yew, T 2 - remove at ground level 1 no. conifer in rear garden, T 3 -remove at ground level 2 no sycamores, T 4 - remove at ground level 1 no. heavily leaning stem of ash, G 1-pollard at 1.5m 3 stems of laurel on roadside, T 5 - pollard at 6 m (back to union) 1 no. field maple, T 6 -remove at ground level 2 stems of sycamore near oil tank – Decided – that no objection be raised
- **16/00295/FUL** Woodlands Ham green Lane Swimming pool (ancillary to Woodlands Barn) – Application permitted
- **16/00336/LDC** Shedding Oaks Cattery Ham Green Existing Use of the dwelling house – certificate of lawful use or development granted
- **16/00593/FUL** Existing building to be refurbished and reclad to provide improved teaching facility. Internal division of space to provide a new break out area, with new toilets to the rear Sparsholt College Westley Lane Sparsholt – Application permitted

Decisions awaited:

- **16/00538/FUL** Erection of a storage shed (ancillary to Woodlands Barn) Woodlands Ham Green Lane Sparsholt

Current applications:

- **16/00693/FUL** Construction of replacement outbuilding Cuckmere Ham Green Sparsholt – details were circulated and Cllr Wooles would visit the site
- **16/00731/TPC** 3 no. Elder to fell, 1 no. Field Maple to fell (Area 1), 21 no. Hazel to coppice, 7 no. Field Maple to coppice, remove smaller suppressed trees (Area 2), clear self-set Sycamores from fenceline (Area 3), 6 no. Hazel to coppice, 1 no. Beech to fell (Area 4) Sparsholt C Of E Primary School Woodman Lane Sparsholt – application noted
- **16/00765/FUL** One and half storey extension to front and side, recladding to existing conservatory and associated alterations 1 Lambourne Close Sparsholt – having previously supported application 15/01959/FUL, a larger extension, which was subsequently rejected the Parish Council had no objection to this application.
- **16/00864/TPC** |1 No. Yew tree to crown reduce by 15%, shortening vertical branches by up to 1m. (1) 1 No. Cherry tree to crown lift, shortening X4 lower lateral branches by up to 3m, cutting back to a suitable secondary growth point. (1) 1 No. Beech tree to shorten lower lateral branch by up to 2.5m. Remove major deadwood and dead stubbed branches in lower canopy. (3) 1 No. Lime tree- Thin canopy by 10% and remove major deadwood. (4) 1No. Cherry tree to shorten height by 90cm. (5) Taylors Mead Woodman Lane Sparsholt Winchester Hampshire SO21 2NR – application noted

Councillor Horrill left the meeting

13. Finance

- a) The asset register was reviewed with the removal of the dog bin and addition of projector and small items of equipment for Ham Green noted. Cllr Annesley had carried out a check of items on the register in February. The asset register was approved.
- b) Insurance Renewal
A quotation of £893.28 for renewal of the Parish Council's insurance had been received from Zurich Insurance. Payment of this was agreed.
- c) Review of Sparsholt Parish Council Accounts 2015/16
The accounts were reviewed with the clerk highlighting changes on the previous year.
- d) Report of the Internal Auditor
One point had arisen at the internal audit meeting "*The annual Parish Meeting is a completely separate Meeting to that of the Parish Council. Thus the Minutes of that meeting should be signed at the next Annual Parish Meeting and not a Parish Meeting. It is quite in order for the Parish Council to consider the Minutes and take action where necessary*". This was noted and actioned as above Item 8
- e) Appointment of Internal Auditor 2016/17
It was agreed that John K Murray would continue to be the Council's internal auditor.
- f) Approval of Annual Governance Statement 2015/16
Statements 1-8 (statement 9 n/a) in Section 1 were considered and the answers approved for signature by the Chairman.
- g) Approval of Accounting Statements 2015/16
Section 2 boxes 1-10 (box 11 n/a) were considered and approved for signature by the Chairman.
- h) Current Financial Statement (Annex C)
Annex C had been circulated and payments PV 75-96 and PV 01- 13 were approved for payment

i) Budget Update (Annex D)
Annex D had been circulated and was noted.

j) Review of Governing Documents
A comprehensive review had taken place in 2015 and no major changes were noted.

14. Queen's 90th Birthday Celebrations – approval of contribution to village picnic party on 11 June for amount up to £500 to cover decorations, entertainment, music and printing costs

With reserves set aside for such expenditure this was approved.

15. To consider a report from the Anaerobic Digester Working Group

At its meeting on 21 April 2016 the Planning Committee of Winchester City Council had rejected planning application **16/00116/FUL (see item 16)**. Ecotricity, the applicant, had issued a press release saying that the company may consider appeal. The Anaerobic Digester Working Group would continue to monitor the situation.