

SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 19 November 2015

Member:

Cllr Sue Wood (Chairman)	P
Cllr Stewart Wooles (Vice Chairman)	P
Cllr S Annesley	P
Cllr Katy Cobbold	P (to item 11)
Cllr Ian Hay	P
Cllr John Little	
Cllr Andrew Osmond	P
Cllr Richard Summerfield	P
Cllr Nigel Reid	

P = present at the meeting

In Attendance:

Mrs J Judge (Clerk)
Cllr Horrill (from Item 11)

1. Apologies

Apologies were received and accepted from Cllr John Little and Cllr Nigel Reid.

2. Declarations of Interest

There were no declarations of interest.

3. Public Session

With no members of the public present there was no public session.

4. Minutes of Meeting held on 15 October 2015

Minutes of the meeting held on 15 October which had previously been circulated were agreed, and duly signed as a true record.

5. Matters arising from meeting held on 17 September 2015 which are not on the agenda

Item 5: Cllr Bailey had forwarded details of "allowable activities" within the Parish Lengthsman Scheme. Councillors continued to feel that that the combination of health and safety considerations and task of overseeing completion of tasks meant that the scheme was not suitable for Sparsholt Parish Council.

Item 6: A new footpath contract had been drafted and details of Hampshire County Council priority paths were awaited (anticipated December). **Action: Clerk**

6. County and City Councillor's Report

Cllr Bailey was unable to attend the meeting and had sent a report. This has been circulated to all and no questions were raised

Cllr Horrill joined the meeting at Item 11 and highlighted the items in the report accompanying these minutes.

7. Portfolio Reports

Highways – Cllr Wooles had provided a report (Annex E)

Footpaths – Cllr Hay had provided a report (Annex E)

Playground – Cllr Reid had provided a report (Annex E)

Sparsholt Memorial Hall – Cllr Summerfield had provided a report (Annex E)

Sparsholt School – Cllr Cobbold had provided a report (Annex E)

Police Liaison – PC Croutear, who was unable to attend the meeting, had provided a report

Sparsholt Shop – Cllr Reid had provided a report (Annex E). In addition it was noted that refurbishment of the Well House roof had been successfully completed

Communication – Cllr Little had commented nothing specific to report (Annex E)

Security and Transport – Cllr Osmond had commented nothing specific to report (Annex E)

8. To consider a report from the Anaerobic Digester Working Group

This item was taken following item 11.

It was reported that the pre application planning statement had been obtained. Ecotricity had sent replies to the questions sent by the working group. The planning application was expected imminently.

9. Developing a Parish Plan – update from Cllr Annesley

A draft Parish Plan Questionnaire, Parish Plan Young Persons Questionnaire and Housing Needs Survey had been prepared and it was anticipated that these would be circulated to all parishioners in two phases during the first part of 2016.

10. Planning

The following decisions were noted:

- 15/01959/FUL 1 Lambourne Close – two storey extension to front and side, recladding to existing conservatory and associated alternations – Application refused
- 15/01950/FUL Crabwood Farm House Sarum Road – Creation of a new cross-over and driveway and the erection of a new garage building (WITHIN THE CURTILAGE OF A LISTED BUILDING) – Application permitted
- 15/02192/FUL Farley Mead Woodman Lane – Erection of a timber conservatory – Application permitted

Decisions were awaited for:

- 15/01678/FUL Balldown Business Centre – Wernick Ltd – extension of existing external storage areas and distribution roads

New applications:

- 15/02094/FUL Woodlands Ham Green - Regularise extensions and alterations to dwelling approved under 12/00420/FUL and 13/01793/NMA (RETROSPECTIVE)
Sparsholt Parish Council had received an extension to 20 November to enable comment. The following comment was agreed *“Whilst the Parish Council agreed at its meeting of 19 November that the size of the building was not an issue the positioning of dormer windows on the North East elevation (ref drawings) was regarded as intrusive to neighbouring properties and thus it agreed that these windows should **not** be permitted.”*
- 15/02281/FUL | (HOUSEHOLDER) Hunters Lodge Locks Lane -New casements to 2 no. windows, upper floor bedroom N.W. elevation. Kitchen window removed in N.W. elevation, new PR double doors in lieu. New window into cellar coal chute opening and widening out the external well into garden on N.W. side. Investigate apparent dampness in cellar. New (replacement) oil fired boiler and relocation of HW cylinder into extg. Utility room: possible air vent required in wall. Kitchen and bathroom layout altered (in new extension). (AFFECTS THE SETTING OF A LISTED BUILDING). Sparsholt Parish Council had received an extension to 20 November to enable comment. The following comment was agreed *“Following a site visit SPC agreed at its meeting of 19 November to support the application of “New casements to 2 no. windows, upper floor bedroom N.W. elevation. Kitchen window removed in N.W. elevation, new PR double doors in lieu. New window into cellar coal chute opening and widening out the external well into garden on N.W. side. Investigate apparent dampness in cellar. New (replacement) oil fired boiler and relocation of HW cylinder into extg. Utility room: possible air vent required in wall. Kitchen and bathroom layout altered (in new extension)”*
- 15/02312/FUL Land at Junction of Woodlands Lane and Church Farm Lane - Improvements to existing access from Woodman Lane to Church Farm Lane, including alterations to visibility splays. Sparsholt Parish Council had received an extension to 20 November to enable comment. The following comment was agreed *“SPC agreed at its meeting of 19 November that there was no justification for the removal of the bank and trees at the junction of Woodman Lane and Church Farm Lane. It was noted that Highways, a few years ago when a plan for housing on Church Farm was agreed, said that there was no need for the splay to be changed. There is at present no planning application for Church Farm and therefore this application should not be permitted.”*

Review of Winchester District Local Plan Part 2: Development Management and Site Applications
Publication Draft

Cllr Wood explained that this showed no changes to the existing Sparsholt “building envelope” but that the consultation period that run to 21st December would enable developers to challenge this.

Approval of planning update for Parish Newsletter

A draft article for the newsletter to be published at end November had been circulated and was approved.

11. Finance

The finance committee had met on 3 November and current financial statement and updated budget had been circulated.

Payments PV46 to PV53 were approved.

The Chair of the Finance Committee, Cllr Wooles, reviewed the budget highlighting completion of refurbishment of the Well House roof (£6492) and village notice boards (£682).

It was recommended that the 2016/17 precept be increased by 2.5% to £15,606 regardless of any or/no council tax support grant. Monies had been allocated to reserves for play equipment/repairs (£1000), and scalplings for Ham Green (£1000). It was thought beneficial that the clerk complete Certificate in Local Council Administration (registration fee £250, training £350). It was agreed to adopt all recommendations.

Action: Clerk

Cllr Hay announced before the meeting closed that he wished to make the December meeting his last as a councillor.

Action: Clerk – agenda December

Signed..... Date.....