

# SPARSHOLT PARISH COUNCIL

Minutes of the Meeting held at Memorial Hall, Sparsholt on Thursday 20 August 2015

## **Present:**

Mrs S Wood  
Mr S Wooles  
Mrs S Annesley  
Mr I Hay  
Mr J Little  
Mr A Osmond  
Mr N Reid  
Mr R Summerfield

## **In Attendance:**

Mrs J Judge (Clerk)

### **1. Apologies**

Apologies were received and accepted from Mrs K Cobbold who was attending a family event.

### **2. Public Session**

A member of the public attended to outline the building works that he was undertaking at The Stables in Dean

- Dedicated water and electric supplies were being installed
- The barn was being repaired. The extent of this repair was more extensive than originally thought involving dismantling and rebuilding in some places
- The roof of the barn was being insulated with windows installed to allow more light

The resident did not believe that planning permission was required for any of the works having consulted planning websites. It was agreed that Mr Wooles and Mr Hay would visit the site. **Action: SWI, IH**

### **3. Minutes of Meeting held on 16 July 2015**

Minutes of the meeting held on 16 July which had previously been circulated were agreed, with "its" been replaced with "Parish Council" in reference to withdrawal of support for Woodlands Barn application (Item 8).

### **4. Matters arising from meeting held on 18 June 2015 which are not on the agenda**

Item 6 – Well House roofing – Mort & Stroud, appointed contractors, had provided a quote of £420 plus VAT for insulation. This amount was agreed by the Council. The clerk reported that Mr Mort had confirmed that he would be able to complete works by the end of October and would give two weeks' notice of start date.

Item 7 – Parish Plan – Mrs Annesley had agreed to act as Parish Link with Mr Little having prior commitments. It was resolved that a sum of up to £1000 be set aside in the budget to cover potential expenses.

**Action: Clerk**

### **5. Planning**

Mr Little declared an interest in the planning items for The Thatched Cottage. He left the room for these items and took no part in the discussion.

#### **Current applications and recent decisions by WCC**

The following were noted:

- 15/01184/ FUL Stable Cottage Dean Lane – approved
- 15/01163/LDP Woodlands Barn – refused
- 15/01424/FUL Cuckmere – no decision yet reported

## New applications

- 15/01523/PNSOL Sports Centre Sparsholt College (Solar panels), 15/01524/PNSOL Garston Farm Westley Lane (Solar panels), 15/01525/PNSOL Sparsholt College (Solar panels)

It was agreed to support the College's three separate applications for the installation of solar panels.

**Action: Clerk**

- 15/01678/FUL Extension of existing external storage areas and distribution roads | Wernick Ltd Balldown Business Centre

It was agreed to support this application with the following comments

- The site is to be used purely for storage of modular and portable buildings with no permanent structures to be added
- Modular and portable building should not be stacked
- Existing site boundaries should be maintained or improved to provide appropriate screening

**Action: Clerk**

- 15/01730/FUL The Thatched House Church Lane - Erection of summerhouse in rear garden It was agreed to support this application with the proposed summerhouse not being overlooked by nearby properties.

**Action: Clerk**

Note: post publication of the agenda two "Tree in a Conservation Area" applications had been received relating to The Thatched House:

- 15/01798/TPC 1 no. Conifer to remove a low wayward branch (T1), 1 no. Conifer to fell (T2), 3 no. Yews to crown lift to 4m and cut back 3m from the property to protect the building, prune back branches to make clear of power and telecommunications cables (T3, T4 and T5), 1 no. unspecified to crown lift to 4m and cut back 3m from the property (T6)
- 15/01797/TPC 1 no. Yew to crown Lift to 4m and canopy sides cut back to 4.5m from trunk on The Thatched House side of the tree

Mr Hay had visited the site and reported that proposed tree work appeared appropriate and that Ivan Gurdler, case officer, would be visiting and make professional judgement.

## 6. Sparsholt College – Proposed biomass anaerobic digestion facility – update on College's communication plans

Tim Jackson, Principal of Sparsholt College, had contacted the Chair indicating that information and open events were being planned ahead of submission of planning for an anaerobic digester.

On 19<sup>th</sup> August the Clerk had received from the College an A5 leaflet for distribution to residents. It was resolved that this leaflet would be distributed, once dates of "afternoon/evening drop-in sessions" referred to had been published, and be accompanied by a covering letter from the Parish Council.

**Action: SW**

## 7. Report of Finance Group Committee

A report of the Finance Group's meeting of 29 July had been circulated.

- It was resolved to accept the proposal to amend Model Financial Regulations 2.2 to read "*On a regular basis, at least once in each quarter, and at each financial year end, the Chairman (or a cheque signatory) shall be appointed to verify bank reconciliations (for all accounts) produced by the RFO. The Chairman (or a cheque signatory) shall sign the reconciliations and the original bank statements (or similar document) as evidence of verification. This activity shall on conclusion be reported, including any exceptions, to and noted by the council (Finance Committee)*"
- An "introductory" offer of Website and newsletter advertising rates of £5 per quarter (min of two quarters) was agreed.
- It was resolved that £500 be set aside for a potential village celebration of the Queen's 90<sup>th</sup> birthday in 2016. Parishioners' views would be sought as to whether to hold such an event.
- The Clerk was investigating on line access to "view only" bank statements

**8. Playground – Review of External Inspection Report**

The annual inspection report prepared by N. W. Adams Engineering Design Services had been circulated to all councillors together with Mr Reid's (councillor with portfolio responsibility for the playground) review.

**9. Contractual arrangements – Review**

No decisions were made relating to this item

**10. Sparsholt War Memorial – addition to the List of Buildings of Special Architectural or Historic Interest**

Mr Summerfield reported that Historic England had decided to add Sparsholt War Memorial to the List of Buildings of Special Architectural or Historic Interest. The Memorial was now listed as Grade II.

There being no further business the meeting closed at 9.15pm. The next meeting of Sparsholt Parish Council is to be on Thursday 17<sup>th</sup> September 2015 at 7.30pm in the Mosaic room of the Memorial Hall, Sparsholt.

Signed..... Date.....